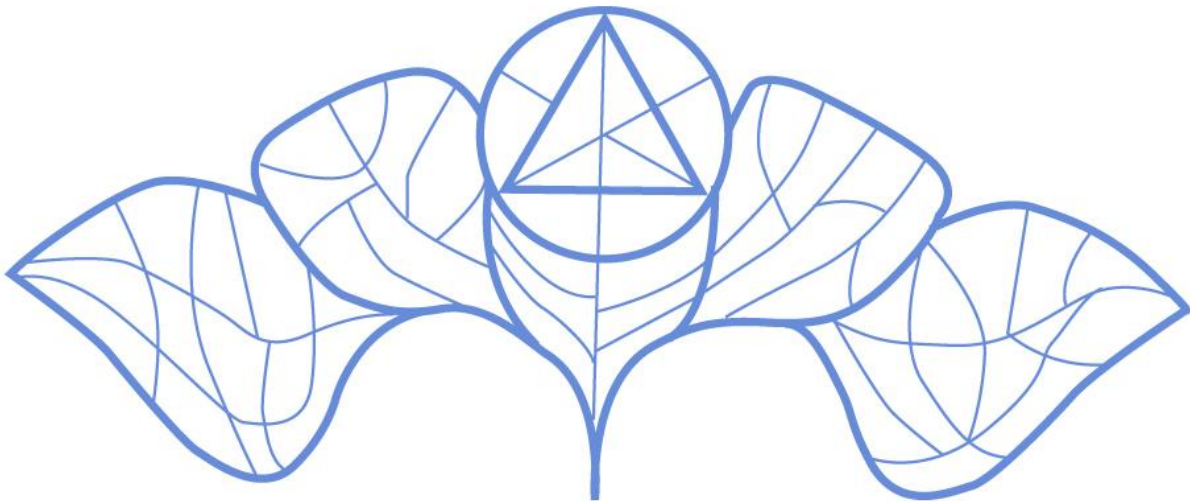


St. Timothy's Episcopal Church 2015 Annual Report



St. Timothy's Episcopal Church
Parish Meeting
January 10, 2016

*As people of God we joyfully worship God,
spread the Word of God's love, treasure all people,
and serve others everywhere in the name of Jesus Christ.
Therefore with God's help, we open our doors to everyone,
open our hearts in worship, open our eyes to the Spirit's gifts,
and open our arms to embrace God's work.*

ST. TIMOTHY'S EPISCOPAL CHURCH

432 Van Buren Street, Herndon, Virginia 20170-5199

office: 703-437-3790

web: www.saint-timothys.org

email: office@saint-timothys.org

Trustees

Tom McLenigan 703-758-9104

Keith Sinclair 703-437-4713

Dan "Deke" Smith 703-481-9572

2015 Annual Report
Prepared by Keith Sinclair, Senior Warden

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Clergy & Professional Staff

Interim Rector: The Rev. Mark Michael

Office: 703-437-3790 x 12

markm@saint-timothys.org

Seminarian: Taylor Poindexter

Director of Parish Operations: Kevin Hamilton

Office: 703-437-3790 x 10

kevinh@saint-timothys.org

Interim Music Director: Dr. Donna Whited

Office: 703-437-3790 x 16

donnaw@saint-timothys.org

Director of Children and Youth Ministries: Christine Hoyle

Office: 703-437-3790 x17

christineh@saint-timothys.org

Pre-School Director: Helen Guest

Office: 703-437-4767

Nursery Attendants:
Alba Padilla & Maria Pariona

Vestry Members

Name	Term Exp	Liaison to	E-Mail	Phone
Keith Sinclair	2016	Senior Warden	Ksinclair1@msn.com	703-437-4713
Robert Henry	2017	Junior Warden	Rsh27892@gmail.com	571-235-9466
Courtney King	2016	Youth	Courtneyking78@comcast.net	703-251-4091
Ugo Nwachukwu	2016	Finance	ugopeters@yahoo.com	301-775-7879
Nikki O'Malley	2016	VoCoSum	Nikki.omalley@gmail.com	703-481-0729
Larry Grantham	2017	Service	Lbgrantham1@verizon.net	703-450-4941
Stephanie Kenis	2017	Stewardship	Stephanie.kenis@verizon.net	703-850-8104
Bob Kimmel	2017	Christian Education	Rkimmel818@verizon.net	703-437-3157
Brian Flusche	2018	Communications/Open Arms/Hospitality	fluscheb@gmail.com	719-235-7658
Vilma Lemus Majano	2018	Worship and Music	Lemusvilma3@gmail.com	240-299-5522
Hal Hallett	2018	Buildings and Grounds	Hal.hallett@verizon.net	703-793-5219
Genevieve Zetlan	2018	Missions	gzetlan@gmail.com	703-456-7340

Treasurer:

Rick Wilson
703-435-1925
Rwilson20@verizon.net

Registrar:

Rose Berberich
703-471-4988
rberberich@cox.net

Interim Rector's Report

*“The LORD will be the stability of your times, abundance of salvation, wisdom, and knowledge.”
Isaiah 33:6.*

“There sure are a lot of changes around here,” a parishioner remarked to me a few weeks ago. His work had taken him abroad for a few years. He knew it was still Saint Timothy’s when he returned. The same building was standing. There were many familiar faces in the pews. But he didn’t know me, and there was no organ accompanying the hymns. I expect it was more than a little unsettling for him, but like so many of you, he has adapted very graciously. He’s even considering standing as a candidate for the vestry, ready to be part of the future of what God will do here.

Of course, the parishioner was right about an abundance of change here at Saint Timothy’s in 2015. You bid fond and grateful farewells this year to more than half of our staff: to long-serving and much loved leaders Fr. Brad Rundlett and Rev. Leslie Chadwick, to Phyllis Hogan, quietly faithful for decades as our sexton; and to Filippa Duke, a talented musician who had helped revive our children’s music program. We also sent away our historic tracker organ for much needed repairs.

You have also welcomed me and my family into your life, as I arrived in July to work alongside Father Brad for several weeks, and then to continue as your interim rector. You welcomed Dr. Donna Whited, our Interim Director of Music, and adjusted to piano preludes and hymn accompaniment. Our Latino congregation graciously received the ministry of Fr. Adolfo Moronta, and joyfully began a weekly Eucharistic celebration, which has helped to revive participation in this ministry.

You provided so much helpful guidance as we discerned about our Sunday morning service pattern, which has finally settled on two Eucharists, at 8:00 and 10:00. You participated in a new model Stewardship program, which saw a significant increase in giving and culminated in a joyful celebration on All Saints’ Day. You welcomed new educational opportunities, like the Busy Persons’ retreats, and special services at All Souls and during Advent.

Some of those changes have been very painful for some of you. Others have been the source of delight and spiritual renewal. Some of them were entirely unanticipated. Others were long expected and greatly needed. Some are only for a time (the organ will return!), while others are permanent. I hope that none of them has seemed arbitrary or foolish. I believe that all of them were carefully discerned, as we sought God’s guidance together, and sought to do His will.

In times that were far more anxious than what we have experienced here in 2015, God assured the Israelites through Isaiah the prophet that he would be “the stability of your times.” God guides the course of events. He watches over His people and leads them through trials to the abundant future He has prepared for them. God does not promise that the outcomes will always be clear well in advance or that we will always be able to understand precisely why

things are happening as they happen. But we can depend on Him to see us through. He abounds in wisdom and salvation, and will give us what we need, when we need it. Deeper trust in God will comfort and strengthen us to thrive in the midst of instability.

I hope that you have been able to see God's stability in the midst of this uncertain time. I believe that stability can be seen in the many things about this congregation that have not changed over the course of the past year. You continue to warmly welcome newcomers and to enjoy laughing together. Your children and youth ministry programs thrive. You remain committed to serving some of the most vulnerable people in our community and around the world.

This next year will bring even more changes, as you look towards calling your next permanent rector. Your vestry expects to call a search committee in late January. Over the months that follow, they will be gathering information from as many of you as possible about your distinctive gifts as a congregation and the kind of new leader you seek. Being in the right place to discern about this involves stepping back from the changes that have marked the recent past and present to those deeper currents of stability that have shaped your life together here in Herndon for almost 150 years.

I hope that in due time, when my work among you is finished, and your new rector has become established in his or her calling here, God's stable and consistent work even in this time of change will be evident. In the meantime, let us learn together to rely on God more deeply and to trust His goodness and wisdom in all things.

In Christ,
Fr. Mark Michael
Interim Rector

Senior Warden's Report

To say that this year has been a time of great transition for our parish would be an understatement. I'm reminded of the passage from Ecclesiastes 3:1, "*To everything there is a season, and a time to every purpose under the heaven.*" I can honestly say that I have never seen this amount of change for any church in a single year. We lost both of our beloved Clergy, Rector Brad Rundlett and Associate Rector Leslie Chadwick, as well as our Director of Music and Organist Fillipa Duke ... our long time Sexton Phyllis Hogan retired...our tracker organ was removed for a much needed restoration...and we consolidated our services from 3 to 2. Needless to say, these changes have presented a great challenge to all of us. In typical St. Timothy's fashion, we have risen to meet this challenge and persevered throughout the entire ordeal. Being a part of this process has reminded me why St. Timothy's is indeed such a truly special place. The care and commitment shown by the members of our parish during these trying times has been remarkable, and I thank you for your steadfast support during the past year.

Although we have had our share of challenges, we have also been richly blessed and have seen countless examples of God's grace that continue to amaze me. Through the hard work of

your Vestry and staff of the Diocese of Virginia, we were able to find our interim rector, Father Mark Michael who is doing great things in helping to lead us through this time of transition. Dr. Donna Whited has stepped in to direct the music program which enriches our worship services and we have welcomed Taylor Poindexter, our new seminarian. Members of our congregation continue to offer their gifts of time talent and treasure which allow us to do God's work in service to our community, the nation and the world. Some examples of that service include:

- Hosting over 20 groups that provide services to our neighbors in the local area that range from assistance to those struggling with addiction problems to parenting classes to sponsoring a Boy Scout Troop. Our Clergy have been told numerous times by group participants that these programs have literally helped save their lives.
- Mission trips to Dungannon to serve the poorest area in our state.
- Mission trips to South Dakota to serve the Lakota people, the poorest in our nation.
- Mission trips to Haiti to serve the people of Chapoteau, the poorest in the world.
- Working with local organizations such as Cornerstones and LINK to serve the poor and disenfranchised in the Herndon area
- Reaching out to our Hispanic neighbors and welcoming them to the Saint Timothy's family

We also continued to welcome new members to the Saint Timothy's family, honored those who we lost, and took care of our own as we laughed, cried and prayed together. Untold numbers of volunteer hours were offered to do all kinds of tasks ranging from assisting in the church office, to preparing the sanctuary for worship, to assisting with the worship services, and providing beautiful music. I want to express my heartfelt gratitude to each of you for your countless gifts to St. Timothy's, because without you none of this would be possible.

Serving as your Senior Warden has been a high honor and privilege, and I thank you for the trust you have bestowed in me. As we transition to a new vestry, I know they will continue to make decisions in the best interest of St. Timothy's. I have faith that St. Timothy's will become stronger because we have been richly blessed with God's grace and have a congregation that loves and serves the Lord.

May God richly bless each of you,

Keith Sinclair,
Senior Warden

Ministry Reports

Altar Guild

Mission: We joyfully choose to serve God and the community of St. Timothy's as an Altar Guild. Through God's call, we are strengthened, nurtured, and enlightened to ensure that God's house is in order, beautiful, clean and prepared for worship. Through fellowship, we strive to set an example of reverence, love, and respect for the Sacrament as we enhance our spiritual growth.

Resources and Organization:

1. *Ministry Chairs:* Mary McLenigan and Kerrie Wilson, Co-Coordinators (January 2016)
2. *Number of members:* The Altar Guild currently has 15 members working in 4 teams. Each team serves approximately 13 weeks during the year. Our goal is to actively engage new members during 2016 to replace retiring members. The Altar Guild offers many ways to serve and is a rewarding and flexible ministry. Members may specialize through flower arranging or care of the linens, or support the regular set and clean before and after worship services. We also welcome the addition of occasional volunteers who bring an extra set of hands on Sunday or who join in decorating for Christmas, Easter or other special services.
3. *2015 Annual Budget:* Our annual budget pays for oil, wine, wafers and worship materials such as baptismal candles. We also manage a dedicated fund that supports the purchase of flowers, and refurbishment and replacement of linens, vessels, and other worship items. The Altar Guild fund is supported through parishioner donations; we do not require additional fundraisers.

Accomplishments: The Altar Guild prepares the Altar and Sanctuary for the Saturday Misa en Espanol, Sunday worship and other weekday services. The Guild also supports baptisms, marriages, funerals and the Bishop's visit for the confirmation and reception of candidates. We prepare and decorate the Sanctuary and Narthex for Easter and Christmas and provide general care of the Sanctuary and Sacraments.

The Altar Guild is celebrating the faithful service and contributions of two retiring members: Donna Dickt and Sandy Wright. Donna served on the Altar Guild Board for many years, developed the comprehensive training manual for Guild, and managed the schedule and training of members. Sandy Wright has served as Altar Guild Board Coordinator for nearly a decade, while also serving on Vestry and as Wedding Coordinator. Sandy has worked closely with clergy and staff to streamline processes and improve communications around preparation for special services, and compiled a comprehensive inventory of worship vessels, linens and supplies.

Points of Contact:

Mary McLenigan, mpmhokie@verizon.net or 703-861-9104
Kerrie Wilson, kerriebun@verizon.net or 703-628-4876

Building and Grounds

Mission: Building and Grounds is a volunteer organization that maintains and updates the buildings and the 8.5-acre property of Saint Timothy’s. We usually meet on the fourth Saturday of the month at 10 am in the Church’s Narthex. Attendance is not required – Just help where you can, as you’d like, and we’ll be better off for it.

Resources and Organization:

1. *Ministry Chair:* Sean Brady
2. *Number of members:* Active members – 6
 - a. Andy Hamm
 - b. Bob Henry
 - c. Robert Kimmel
 - d. Hal Hallett
 - e. Keith Sinclair
 - f. Sean Brady
3. *2015 Annual Budget:*

Name	2015 Budget	2016 Budget
Buildings & Grounds Cust Supplies	\$5,000.00	\$3,500.00
Buildings & Grounds Lawn/Snow	\$25,000.00	\$26,000.00
Maintenance & Repair	\$18,000.00	\$20,000.00
Property/Liability Insurance	\$15,000.00	\$15,000.00
Trash Removal	\$1,700.00	\$1,700.00
Utilities- Electric	\$30,000.00	\$33,000.00
Utilities - Water	\$2,600.00	\$600.00
Cleaning Contract Expense		\$18,000.00
Reserve Fund Transfer	\$6,000.00	\$6,000.00

Accomplishments: Building and Grounds reformed this year, changing from a few individuals responding on demand to a more coordinated team for maintaining and improving the physical Church property. While not entirely successful yet, we are learning, and we have made progress with B&G activities at the Church. We have:

- Resumed the Spring cleanup (our hearty thanks to the many parishioners for making this year’s clean up a success)
 - Performed a major clean up in the kitchen and cabinets
 - Cleaned the sanctuary benches and kneelers, and carpets throughout the building
 - Repaired the driveway and parking lot curbs and grass areas
 - Replaced and repaired signs and added a cell-phone warning sign
- Arranged for a new HVAC maintenance company, maintained and repaired many of the systems
- Coordinated a new cleaning contractor to service the building facilities

- Created a new way to submit reports of B&G issues through the Saint Timothy's web site (we recently addressed an issue with the page not reporting submissions – our apologies to those that reported issues in the past)
- Replaced many of the sanctuary light bulbs with longer lasting and more energy efficient LED bulbs.

Planned Initiatives: Building and Grounds has a number of initiatives underway that it hopes to complete in 2016:

- Upgrade security within Saint Timothy's by replacing the locks with more keyless based solutions and camera additions to help secure the pre-school
- Repair the floor and ceiling in Henry Hall
- Repair the walkway to the outdoor chapel
- Repair the damaged interior doors
- Continue active maintenance of the parking lot including patching and minimizing snow plow damage
- Repair the exterior double doors and the water leak in the windows above
- Repair downstairs exterior door and leaky windows
- Continue repair of components of HVAC system (delayed from current HVAC work)
- Repair/replace driveway and parking lot surfaces.

Point of Contact: If you know of an issue around the church, please submit a request for repair online at <http://www.saint-timothys.org/get-involved/>. Fill out the form and click on the link to submit an issue ticket. You can also contact the ministry chair either through email (sbrady@brooksideinc.net) or by phone (703 927 2700), or stop by the monthly B&G meeting with your concern.

Christian Education and Youth Ministry

Mission: Provide a variety of learning opportunities for the children and youth of St. Timothy's as well as Youth Group events within, and outside, the St. Timothy's campus.

Accomplishments: Children and Youth Programs

Under the leadership of Christie Hoyle a group of dedicated and creative volunteers focused on refining our educational and spiritual programs for youth with the following offerings:

- Godly Play teaches children ages 3 through second grade the art of using Christian language - parable, sacred story, silence and liturgical action - helping them become more fully aware of God's presence in their lives. Godly Play is offered during the 9:30 AM and 11:00 AM worship services. At this time, Godly Play at 9:30 AM is the highest attended Christian Education program, averaging 13 children every Sunday. The average attendance for 11 AM is 3 students.
- Spark +, our Christian Education program for children in grades 3-5, using Spark

- Rotation the children repeat the same story for 2-3 weeks using various “workshops” from art to drama to science and games. Spark + is offered in conjunction with the 9:30 AM worship service. In October we started having the children and youth attend service the third Sunday of the month for “Family Service”. A special children’s bulletin is offered at this service (put together by Christine Hoyle).
- The Eucharist Class will be offered in 2017 as there are not enough children to have a full class in 2016.
 - Christian Education for Youth in grades 6 - 12
 - Grades 6-8 are using a curriculum called Re:Form. The youth watch a funny, short video to introduce them to that day’s lesson. The youth use a book called the “anti-workbook” to draw or write down their thoughts on the lesson. Class is taught the first two weeks of the month. The third week of the month is set aside for “Family Service” and the fourth week of the month is set aside for a youth group meeting led by Christine Hoyle.
 - Grades 9-12 started a new curriculum this year called “Echo”. It is similar to Re:Form, but is geared towards older youth. Class is taught the first two weeks of the month. The third week of the month is set aside for “Family Service” and the fourth week of the month is set aside for a youth group meeting led by Christine Hoyle.
 - The Youth Group held a Halloween party for the community in October. There were almost 100 people in attendance with many preschool families joining in this year.
 - The Youth Group collected infant care items that were assembled into bags for young mothers. This was for an event with other youth groups in Region V where there was prayer, fellowship and, of course, pizza! Over 60 youth were there representing 6 churches.
 - The Youth Group held a “White Elephant” party in November with dinner, gift exchange and a movie (on the ceiling of Henry Hall). 20 youth were in attendance.
 - Approximately 48 children, 18 youth and 20 adult volunteers participated in Vacation Bible School 2015.
 - The annual trip to Antietam National Battlefield was the first Saturday in December. A team of 18 represented St. Timothy’s on a beautiful fall day.

Point of Contact:

Mrs. Christine Hoyle, Director of Children and Youth Ministries, christineh@saint-timothys.org, telephone (703) 703-437-3790, ext 17.

Christian Education: Adult Faith Formation

Mission: Revitalize the Adult Christian Education Program at St. Timothy’s with offerings that appeal to a broad cross section of our congregation.

Resources and Organization:

1. *Ministry Chair:* The Rev. Leslie Chadwick facilitated and led Adult Faith Formation through her tenure with the Rev. Mark Michael assuming this role in August.
2. *Number of members:* Ministry members include: Shon Beury, Cheryl Brock, Jill Cox, Carolyn Hamm, John Nixon, Nikki O'Malley, Heather Soliday, Ralph Tildon, Catherine Lamb and Maria LaWalt.
3. *2015 Budget:* There was no budget allotted for this ministry.

Accomplishments: The committed and enthusiastic group continued to meet with the hope of expanding Christian Education for the adult community at St. Timothy's.

- We offered a Lenten series on Ethics.
- In September, we hosted a dinner followed by an introductory discussion of **Man's Search for Meaning** by Viktor Frankl. The book discussion continued for two additional meetings.
- We again kicked off the Advent Season by providing the materials to make an Advent Wreath for each family attending, asking for a nominal donation to cover the costs of materials. The event was well attended.
- A brochure identifying all opportunities is printed and distributed to the congregation periodically.

With the transition in leadership, the group will convene in January to discuss the 2015-2016 offerings.

Initiatives for 2015:

Traditional offerings include:

- Christianity 101 (an overview of the basics of the Christian faith led by Father Brad)
- Adult and Youth Confirmation Classes
- Morning Bible Study

Point of Contact: Maria Lawalt: mjlawalt@verizon.net

Communications Ministry

Mission: Support the Vestry's goals of Involvement, Outreach and Growth by conveying messages and information both inward (to the congregation) and outward (to the community).

Resources and Organization:

1. *Ministry Chair:* Patrick Hobson (served only for 2015)
2. *Number of members:* 4—three of whom were on Vestry.
3. *2015 Annual Budget:* \$350

Accomplishments:

- Edited the Word newsletter throughout the year

- Produced a dedicated Easter bulletin insert that gave an overview of St Timothy’s—the intention was to convert two times per year visitors into more regular attendees
- Partnered with PJ Mulligan’s restaurant to have them host a coffee hour one weekend

Planned Initiatives:

- Patrick has stepped down, so a new chair is required for 2016.
- Better define the Communications Ministry’s mission and synchronize efforts with the Vestry, Rector and Stewardship committee to achieve desired effects.
- Develop a long-term strategic communications plan needs to be developed.
- Develop a partnership with Latino members to better integrate that part of the congregation.

Point of Contact:

Brian Flusche (2015 Vestry Liaison to Communications) fluscheb@gmail.com

Food Table Ministry

Mission: To provide a meal to hungry guests (on the spot or one to go) who visit the church (mostly during the weekdays), sometimes including toiletries. We welcome these guests warmly and accept any requests to speak with clergy. We also provide information about services in the community, which can help address their longer-term needs.

Resources and Organization:

1. *Ministry Chair:* Katie Mazza served as Ministry Chair for the past five years and will continue in that role, with the support of the Service Ministry.
2. *Number of members:* In addition to Katie as coordinator, there are three regular table volunteers: Marie Lally, Kathy Froemming, and Carolyn Hamm.
3. *2015 Budget:* In 2015 the Food Table Ministry did not receive an Annual Budget. Instead, the Service Ministry pledged to donate a portion of their funds to assist the Food Table with their food purchasing needs. In addition, the Souper Bowl of Caring collection was designated for use by the Food Table. Due to availability of food donations from the congregation as well as lower demand on the food supply in general, only a portion of the Souper Bowl of Caring money was used.

Accomplishments: Through generous donations from our congregation as well as funds from The Service Ministry, we provided many, many meals to those in need in our community. We also provided, toiletries, an ear to listen, clergy guidance (when requested) and information on how they can obtain more long-term help for their needs within our larger community (such as LINK).

In early 2015 we implemented our new plan of offering pre-packed bags of food to those seeking a meal, which curbed the issue of “shopping” from our cabinet. We printed index cards with community resources information (English on one side and Spanish on the other) and include one card per food bag. We tried posting specific times/days that the bags would be available, but that proved to be too difficult to enforce, as people would still visit when they chose. Due to

lower overall demand and the availability/convenience of the pre-packed bags of food, with the help of the table volunteers, the workload of managing this system seems to be manageable on the staff (which was an original goal of setting up this ministry). We are pleased with our current method of operation and things seem to be running smoothly.

Point of Contact: Katie Mazza katiemazza@yahoo.com 703-421-3979

Gifts to Glorify the Lord (GtGtL) Committee

Mission: This project began in 2004 on the recommendation of the then outgoing Music Director Dr. John Ackley, and has proceeded with several studies on acoustics and feasibility to address the chronic maintenance and playability issues with St. Timothy’s 1870 J.D.Moore tracker pipe organ.

Resources and Organization:

1. *Ministry Chairs:* Marty Brady & Randy Karn
2. *Number of members:* Active members – 10 including co-chairs
 Carmela Condro
 Andy Hamm
 Elaine Horsfield
 Sharon McKenney
 Fr. Mark Michael
 Sue Van Meers
 Donna Whited
 Paige Williamson



3. *2015 Budget & Campaign Background:* The Gifts to Glorify the Lord fund receives no General Fund monies, but rather separate contributions can be made for the Organ Fund. Most of the funding for the organ restoration and planned sanctuary improvements was collected during the Capital Campaign which ran from 2011-2014. The monies are currently being held in an interest-bearing money market fund.

	Balance on 11/30/ 2014	Balance on 11/30/2015
Organ Fund	\$339,126	\$321,510
Remaining Amount Due for Organ Restoration	\$235,600	\$210,800
Amount Remaining for Sanctuary Improvements	\$103,526	\$110,710

On 10/6/14 at a Special Meeting of the Vestry, the GtGtL committee presented and had approved their recommendations to renovate St. Timothy’s existing pipe organ, replace the sanctuary & altar flooring with a hard surface, upgrade the sanctuary electrical as needed, and restructure the

pit, all of which will enhance the acoustics for inspirational music during worship services for decades to come. After review by finance and legal, the church signed a contract with the recommended organ builder J. Allen Farmer, Inc. of Winston-Salem, NC for \$248,000. The committee presented these plans to the congregation on 11/2/14 (All Saint's Day) at all 3 services, and in writing in the December newsletter.

Fully funded aspects of the project:

- Organ renovation & restoration
- Pit modification to raise the organ & organist closer to floor level
- Sanctuary electrical upgrades
- Sanctuary & altar flooring upgrades
- 10 % Building Project Contingencies.

Project aspects to be funded:

- Revised seating for choir, instrumentalists, ensembles, and other musical worship support [now partially funded by the Holiday Bazaar 2015 proceeds]
- Refreshed and historically accurate organ case & facade finishes
- Extension of the Sanctuary flooring upgrades through the Narthex
- Interior (glass) doors between the Sanctuary and Narthex.

Accomplishments: 2015 brought several milestones and notable events to our St. Tim's organ project. In February, our 145 year old JD Moore pipe organ was completely disassembled and carefully transported to Winston-Salem NC for the beginning of its restoration process by J. Allen Farmer, Inc. Then in early March, our organ builder-restorer suffered a devastating loss of his primary workshop barn to a fire thought to be caused by arson. Thanks be to God our organ was still in storage and not in the structure that burned. Throughout the summer and early Fall, the Farmers and their staff worked tirelessly on both the rebuilding permit process and to continue restoration work on our organ in the smaller studio barn they have on their property. During the summer the GtGtL team continued weekly communications with the congregation, researched choir seating, obtained sanctuary flooring estimates, and hosted the most successful Holiday Bazaar to date – Thank you! In mid-November, construction finally began on the new “big” barn at the Farmers worksite, and should be complete by early January – weather permitting. The new expected return of our fully restored and augmented organ is now fall of 2016.

Forward Planning: In the coming months, the GtGtL team will finalize a recommendation for the upgraded sanctuary flooring and pit revisions to present to the Vestry. During the late spring into summer of 2016, flooring will be replaced in the Sanctuary and the pit will be revised. Every effort will be made to minimize the impacts of this work on the worship services when it occurs.

Point of Contact:

Marty Brady – ladywayfarer@gmail.com – 703-915-2943

Randy Karn – randykarn@cox.net - 703-402-0227

Haiti Ministry

Mission: The Haiti Ministry (also referred to as “HM”) pursues its vision by supporting education and infrastructure improvements in Chapoteau, including (but not limited to) assisting Chapoteau children throughout the entire process of achieving a complete education as well as supporting St. Mathieu’s Primary school in Chapoteau.

Resources and Organization:

1. *Ministry Chair:* Shon Beury
2. *Number of members:* 10 members, Donna-Marie Barrett, Chris Brock, John Druitt, Craig Dubishar, Holly Hartge, Carolyn Hamm, Bob Henry, Melanie Peck, Genevieve Zetlan.
3. *2015 Annual Budget:*
 - General Fund Budget: \$0.
 - Fundraising (Christmas wreath and coffee sales): \$900.00
 - Funds dispersed by Haiti Ministry for mission trip expenses: \$5,698
 - Funds dispersed by Service Ministry from Haiti School fund:
 - Support for 25 primary students at St. Mathieu’s: \$8,000
 - Tuition for one secondary student: \$300
 - University student support for 2015-2016: \$4,250
 - Direct donations: Unknown
 - Mission team members directly contribute funds that assist in covering costs associated with transport, food, lodging and other in-country expenses of the annual mission trip to Chapoteau.
 - The Haiti Ministry is funded through donation and fund-raisers. Funds are disbursed to cover in-country expenses of the annual mission trip, ministry expenses and, vitamins and soccer balls for St. Mathieu’s students.
 - The Haiti Ministry coordinates with the Service Ministry to disburse funds from the Haiti School and Haiti Building funds. Funds for the Haiti School and Building Funds are raised annually during an approximately month-long Agape fundraising campaign.

The Haiti Ministry meets on the third Monday of every month and, as needed.

Accomplishments:

- In February, ministry members attended the Cange Symposium hosted by the Diocese of Upper South Carolina (EDUSC) to collaborate with other churches who also provide financial support to schools in the Cange region of Haiti.
- Provided initial funds and supported establishment of a community gardening project in Chapoteau.
- In April 2015, ministry members participated in promoting a month long Agape fundraiser for St. Mathieu’s education and building funds. Beginning in 2015, tuition support for one secondary student was initiated to encourage continued education for a premier student from the original class of St. Mathieu’s scholarships.
- In May, Ministry representatives made a presentation about St. Timothy’s mission in Chapoteau to Region V members of the Diocese of Virginia.

- In June 2015, the Haiti Ministry was officially established. Previously, the Haiti Mission Team was an entity separate from any defined ministry. The new ministry incorporates Mission Team members, members of the Service Ministry and those who wish to support this mission in Haiti without participating in the mission trip.
- In November 2015, seven members of the the ministry traveled to Chapoteau for the annual mission trip. The mission trip reinforces St. Timothy's commitment to support the students of Chapoteau and the new Priest in Charge, Pere Wisnel Dejardin who formerly served at St. Timothy's as a seminarian (2009 - 2011). Mission team members meet with students and teachers to learn about the needs of the school and ensure funds are being used successfully. They also work with a local agronomist who has cultivated various agricultural cash crops using funds donated by St. Timothy's. Additionally, they met with the formerly sponsored university student who has just graduated and is currently looking for a job. They also met with the currently sponsored University student to ensure his academic success and financial security. Continuing to develop the relationships and commitment established initially by mission trips is a key component of success for St. Timothy's mission in Haiti.
- Also in November, the Ministry held a Christmas Wreath Sale fundraiser to raise funds for the Haiti Ministry.
- In December, the Ministry sold Haitian Singing Rooster coffee as a fundraiser to benefit both the Haiti Ministry and coffee farmers in Haiti
- The Ministry sent out quarterly email updates about Chapoteau, produced the annual mission trip report, and published articles in the Word.

Planned Initiatives:

- Continue our partnership with EDUSC, ministry representatives plan to attend the annual Cange Symposium in South Carolina.
- Promote a Spring Agape to raise necessary funds to send to Chapoteau.
- Plan and execute a Spring visit from the Priest-in-Charge in Cange, Pere Wisnel Dejardin, to St. Timothy's.
- Coordinate the completion of the kitchen and latrine projects in Chapoteau.
- Conduct mission trip in November.
- Conduct fund-raiser in the fourth quarter to raise funds for ministry expenses.

Points of Contact:

Shon Beury, ministry chair, shonbeury@aol.com
 Bob Henry, mission team leader, rsh27892@gmail.com
 Genevieve Zetlan, publicity, gzetlan@gmail.com

Hospitality Ministry

Mission: The Hospitality Ministry provides St Timothy's with a warm welcome to parishioners and newcomers by organizing weekly coffee hours after all services and hosting various event throughout the year.

Resources and Organization:

1. *Ministry Chair:* Beth Lumnitzer Since 2007
2. *Number of Members:* Variable
3. *2015 Expenses:*

Annual Luncheon	\$252.00
Bishop's Luncheon	\$206.08
Christmas Eve Service	\$275.00
Water Cooler	\$374.00
Mrs. Hogan's Retirement	\$115.00
Coffee Hour Supplies	\$930.00 (approx.)
Total	\$2152.00

Note: This does not include donations by parishioners.

Accomplishments: Annual Parish Luncheon, Receptions for Seminarians, Bishop's Luncheon, Christmas Eve Dinner, Welcome Back Sunday and other events. We also supply the Kitchen for coffee hours and all church events and take care of the water cooler bills.

Planned Initiatives: Organize a group of volunteers to manage church social functions and to reach out to member for assistance and participation. The group would encourage and ask other to be part of the abundant giving.

Point of Contact: Beth Lumnitzer blumnitzer@yahoo.com or phone (703 262 0403)
Costco runner: Pat Rhoads PatriciaRhoads@aol.com

Lakota Ministry

Mission: Spiritually and physically support the people of the Pine Ridge Indian Reservation through the sustained commitment of time, talent and treasure to the Lakota People.

Our mission statement is “with God’s love, we extend our hand to serve the needs of the Lakota, to build friendships, and to foster cultural exchange. With God’s help, we will: volunteer our time and talents, perform work projects agreed upon with the Lakota Community and send a team of representatives from the Ministry on an annual trip to the Pine Ridge Reservation in South Dakota.”

Resources and Organization:

1. *Ministry Chair:* Ms. Tina Pinkard currently serves as the ministry chair.
2. *Number of members:* The Lakota Ministry has 12 active members from St. Timothys. We are open to member from all faiths who are dedicated to helping the people of Pine Ridge. The number of traveling team members has ranged from 5 – 10 individuals over the past 13 years.
3. *2015 Annual Budget:* At this time, the Vestry has not been able to provide funding for the Lakota Ministry. Members use personal funding and fundraise to offset the costs a bit each year. The Lakota Ministry has requested \$3,000 annual funding for the

mission. This amount will reduce the costs to each team member by 50%, still requiring personal funding.

Accomplishments: This past year, the team spent a week in May with the Lakota people. We were active participants in several religious services to include a funeral, Eucharist at a senior home, and children's church. We also spent time with several artisans, witnessing their crafts being created as we learned about their lives on the reservation. The Retreat Center, where we stay, is the center of many local activities supporting the people. This year our work projects centered on the Retreat Center helping to maintain the site so the people could continue to seek refuge and support within its walls. We spent time making minor repairs, painting and plumbing. In previous years, we have painted homes, built handicap ramps, repaired roofing and siding and participated in various larger scale building projects.

Planned Initiatives: The Lakota Ministry will send another team to Pine Ridge in May 2016. The projects and activities for each trip are based upon the needs of the community at that time and as planned by our host at the Pine Ridge Retreat Center.

Point of Contact: For questions or information, please send an email to Tina Pinkard at mapnbuild@verizon.net.

Music Ministry

Mission: The Music Ministry of St. Timothy's seeks to glorify God through the gift of music, to inspire us all to greater service and to illuminate the spoken word in a manner which uplifts the congregation in their communal worship. Integral to the fulfillment of the ministry's mission is the musical education and spiritual nourishment of our choirs, our instrumentalists and parishioner. It seeks to provide meaningful leadership and thoughtful support to all liturgies at St. Timothy's Church.

Resources and Organization:

1. *Ministry Chair:* Dr. Donna Whited, Interim Music Director
2. *Number of Members:*

Adult Choir	20
Handbell Choir	9
Children's Choir	4
Instrumentalists/Soloists	5+
3. *2015 Budget:* In 2015 the Music Ministry received an annual budget of \$5,000.00 which was spent on music for all choirs, the hire of outside musicians, and maintenance for the church's 3 pianos.

Accomplishments:

After marrying in June, Dr. Filippa Duke, resigned her position and moved to Pennsylvania in mid-August. Dr. Donna Whited was contacted and agreed to come on board as an Interim Director of Music/Organist on a full time basis, starting in early September.

Upon her arrival, she began rehearsing with the adult choir, who sing in support of the 9:30 service. Throughout the fall, she has worked to recruit new members and has successfully maintained the choir program. The Handbell choir led in worship on four separate occasions, including Ingathering Sunday, Lessons and Carols and Christmas Eve liturgies. Recruitment was a major priority in the fall, and several new members joined the group. The Children's Choir became one group who sang in worship on several occasions, including Lessons and Carols.

In November, the adult choir responded to a request by the Vestry to consider moving the choir's participation to the 11 AM service. After a structured survey in which 22 choir members responded it was decided by the Vestry that the better plan might be to go to two services at 8 & 10 AM beginning in late December.

During the four months that she has been here, Dr. Whited has worked to maintain the momentum of the program established by the departing director, including the newer liturgies introduced the previous year. In late October, the Adult choir presented a beautiful Choral Evensong. A reception followed the event. In December, the Adult Choir and Handbell Choir presented an evening service of Advent Lessons and Carols with an attendance of 80 people. Evelyn Showalter performed an oboe solo as part of the Prelude and forty+ people attended the reception afterwards.

Christmas Eve services were augmented by early music string faculty, John Moran and Risa Browder from the Peabody Institute of Music, along with their son Stephen and others in a performance of the Corelli's Christmas Concerto. The adult choir performed several movements of Vivaldi's Gloria, accompanied by the strings. The Handbell choir presented a program of seasonal carol arrangements as part of the thirty minute musical prelude. In addition there was a family service earlier at 4 PM and a Christmas Day liturgy at 11 AM.

Planned Initiatives: Special Events Planned for 2016:

- Lenten Choral Evensong
- Holy Week liturgies (with instrumental music on Palm Sunday and Easter)

Point of Contact: Dr. Donna Whited, Director of Music and Organist (Interim) donnaw@saint-timothys.org, ext. 16. Vilma Lemus is the Vestry Liaison.

Open Arms

Mission: We welcome all who chose to come to worship at St. Timothy's and especially greet those who may be visiting us or looking for a new church family where they can worship the Lord sincerely and reverently in the company of like-minded people who care about them and their families. This is done in person at the doors of the church, by the delivery of a loaf of bread to new members, by remembrance of birthdays and by hosting events that are times of fellowship for the entire congregation. We intend to spread the good news of God's love for us and to carry out his commandment to love one another as ourselves.

Resources and Organization: Jill Cox serves as the Ministry Chair and has served as such for the past four years.

Accomplishments:

- During 2015 Open Arms hosted two successful and happy receptions for newcomers to the church family.
- In September Open Arms hosted the Welcome Home Sunday picnic which brought together people from each of the three Sunday services as well as Cub and Boy Scouts, whose troops we sponsor and who often help us. We joyously welcomed our Spanish speaking congregants from the Misa en Espanol Service who were able to attend.
- Birthday cards continue to be sent to all members of St. Timothy's. Members who have moved away are often contacted with a card or letter and we enjoy seeing them when they visit at holiday times, etc.
- The Greeters and Bread Delivery lists are maintained and activated and there are numerous occasions on which Open Arms members cooperate with other ministry groups to the benefit of all.

Planned Initiatives: Chili Cook-off

Point of Contact: Jill Cox, jillcoxva@verizon.net, 703-327-5021

Pastoral Care Ministry

Mission: The Pastoral Care Ministry encompasses lay volunteers dedicated to assisting the Clergy in addressing pastoral care needs with the St. Timothy's community. Pastoral care includes, but is not limited to cards, phone calls, emails/ in-person conversations to those in need; Eucharistic Visits to home or hospital bound; delivering a meal; occasionally providing rides to church if possible, providing Stephen minister caregiving; maintaining /disseminating the prayer list.

Resources and Organization:

1. *Ministry Chair:* There are three coordinators for Pastoral care; they are Sarah Daly, Gayle Rippe and Jane Perry. Jane Perry is taking a sabbatical after serving for over a year. Since June 2015 Gayle Rippe and Sarah Daly have been co-coordinators. Peter and Beth Hwoschinsky serve as Stephen Ministry Leaders. Beth Hwoschinsky maintains and disseminates the prayer list. Fr Mark Michael supervises and directs the ministry.
2. *Number of members:* The Pastoral Care teams have 13 members. There are over 12 trained Stephen Ministers in the congregation.
3. *2015 Annual Budget:* None

Accomplishments: The teams have served faithfully through our Clergy and schedule changes this year. One team was added during 2015 bringing the total to six 2-member pastoral care teams who actively assist with a large variety of Pastoral care needs, and also take home communion to 3 home bound parishioners. An updated prayer list is distributed weekly to those who have agreed to offer prayers on behalf to those in need.

Point of Contact: Gayle Rippe: Gayle_657@hotmail.com or 703-471-0763

Photography Ministry

Mission: Capture the life and times of St. Timothy's parish. Photograph each baptism and provide the family with quality photographs to help make them feel even more welcome at St. Timothy's. Provide photographs for the weekly e-News, Sunday bulletin, and monthly The Word newsletter. Other duties as assigned.

Resources and Organization:

1. *Ministry Chair:* Wm. Craig Dubishar
2. *Number of members:* Paige Williamson helps out when she can and has a real passion for photography.
3. *2015 Annual Budget:* Time, only time. Well, the new lens and cameras cost a lot but that's a personal investment.

Accomplishments: Making families feel really welcome with the baptism photos. Also, photographed one very small wedding at the outdoor altar.

Planned Initiatives: Hone our skills.

Point of Contact:

Wm. Craig Dubishar: Wcdubi@gmail.com. Call or text at 703.850.1751.

Paige Williamson: paige_williamson@me.com

Seminarian Lay Committee

Mission: For many years, St. Timothy's has had a seminarian from Virginia Theological Seminary spend one or two years with us in fulfillment of their field education requirement. The Lay Committee's mission is to meet with the seminarian regularly to provide advice and support to him or her during their time at St. Timothy's.

Resources and Organization: The current committee has five members selected by the Rector, including its Convener, Tom Davis, who has served in that role for several years. Our current seminarian is Ms. Taylor Poindexter from Roanoke, Virginia. Taylor began her field education with us in September 2015 and the Committee has held monthly meetings with her from September to December.

Current committee members are:
Tom Davis, Convener
Carmela Condro
Hollis Colie
Hector Coronado
Susy Nixon

The Committee is not a budgeted ministry.

Point of Contact: Tom Davis (tkdavis278@verizon.net)

Service Ministry

Mission: The St. Timothy's Service Ministry (SM) honors our baptismal covenant to respect the dignity of every person by exploring opportunities to assist those in need in the name of Jesus Christ. We channel St. Timothy's resources through education, financial campaigns and the collection of goods and services for worthy causes and organizations throughout the world.

Resources and Organization:

1. *Ministry Chair:* Holly Hartge (mhhvirginia@verizon.net) is chair and has served for three years. She is also the liaison to The Closet.
2. *Number of members:* There are 12 active members. In addition to Ms. Hartge our membership includes: Amy Hein, Shon Beury (representative to LINK), Bobbe Duquette, Michelle Duquette (Recording Secretary), Carolyn Hamm (SM treasurer), Larry Grantham (Vestry Liaison), Marie Lally (The Closet), Jill Norcross (representative to Cornerstones), Gerritt Peck (LINK), Diana Wright (Angel Tree), and an 'associate' member Katie Mazza (Food Table Ministry).
3. *2015 Annual Budget:* The Ministry received \$5,000 from the General Fund which was spent as follows:

Cornerstones	\$2,000.00
HealthWorks of Northern Virginia	\$1,000.00
Helping Hungry Kids, Reston	\$ 300.00
Herndon Senior Center	\$ 250.00
Foundation for Fighting Blindness	\$ 200.00
Angel Tree Gifts	\$ 265.53
Food Pantry Items	\$ 18.78
Food for Hypothermia Shelter	\$ 39.92
Vitamins for Haiti School Children	<u>\$ 158.84</u>
Total	\$4,233.07
Returned to Budget 12/2015	\$ 766.93

Accomplishments:

- Souper Bowl of Caring: with the assistance of the youth group, sponsored Souper Bowl of Caring on February 1, 2015 where \$475 was collected for St. Timothy Food Table Ministry.
- SM coordinated the signup of Sunday evening dinners for the Hypothermia Shelter sponsored by Cornerstones for the month of March and prepared and served one meal as a team.

- Lenten Outreach: Collected items for Herndon Senior Center “Art in Aging” program.
- Backpack Collection for Cornerstones: In July and August members of the congregation donated backpacks for distribution to Cornerstones clients. Sixty-plus backpacks were collected.
- LINK Food Drive, September: SM promoted Stuff A Truck drive on September 27.
- The Great Harvest Bread Sale was conducted jointly with the Lakota Mission Team; \$632 was raised to support their annual mission trip to the Pine ridge Reservation in South Dakota.
- Food Table Ministry: Partnering with the FTM and its chair Katie Mazza, we supported the revamping of this outreach to be of better service to our clients, in line with the recommendations of local agencies such as LINK and Cornerstones and other area food pantries.
- Angel Tree: 75 gifts were solicited by Cornerstones for their clients. The congregation purchased gift cards or items for every client. The tree collects mittens, gloves, hats and scarves for Embury Rucker shelter through January 10, 2016.
- Haiti School and Building Projects: Now in our sixth year of support to St. Mathieu’s school in the small village of Chapoteau, Haiti, a four-week education and fund raising program was conducted in April to inform the congregation of the progress at the school. Working jointly with the Haiti Mission Team, the initiative raised close to \$5000. The funds are used to support 25 primary school students, one secondary students, and one college student as well as needed repairs and enhancements to the school’s physical plant.
- Service Ministry and Mission Team collaborated to establish a Haiti Ministry with Shon Beury as chair. The SM will continue to control the funds for Haiti Education Fund and Building Fund as the Mission team visits and interfaces with the Chapoteau area.

Planned Initiatives:

- In 2016 the SM will continue to support and participate in the Souper Bowl of Caring, Lenten Outreach, Haiti School Project, Cornerstones backpack drive and Angel Tree project, LINK, The Closet of Greater Herndon (supply volunteers) and other short-term tasks that may be requested. We will continue to work with Food Table Ministry to assist with making the program more efficient.
- The SM will become involved with The Herndon Mayor’s Faith Based Partnership Program to Support Area Schools. An organization meeting was attended in the fall with suggestions for schools to contact and types of support to offer.
- The SM plans to meet with the outreach organizations from St. Anne’s Episcopal Church in Reston and Epiphany Episcopal Church in Herndon to explore opportunities to work together on projects of mutual interest.

The SM thanks the Vestry for the funds provided to assist the Service Ministry in its many projects. The Ministry meets on the second Monday of each month at 7:00 pm in room B1 and welcomes new members.

Point of Contact: Holly Hartge (mhhvirginia@verizon.net) 703.318.8292

Shawl Ministry

Mission: The Shawl Ministry of St. Timothy's Episcopal Church is a prayerful ministry of knitting and crocheting that reaches out to those in need of comfort and solace, as well as to those celebrating births, baptisms, or other milestones of life. The shawls, lap robes, etc. that we make and give away offer tangible evidence of our prayers.

Resources and Organization:

1. *Ministry Chair:* Shawl Ministry was born in May, 2005, when Jackie Clattenburg shared a book, Knitting into the Mystery with Janet Dopsovic, Sharon Lew, Susan Nixon, Florita Tildon, and others. They started the first meeting on May 5, 2005. Jackie, Sharon, and Florita are still a part of our ministry. Lorna Moran joined the group a few years later and with the help of our group of knitters/ crocheters, we have organized a very busy output of items we work on and projects we are asked to support.
2. *Number of members:* We presently have 40 members on our list, however, many have moved away and /or have other commitments. We have between 8 and 12 members that are very committed. Our group grows through word of mouth as people wish to learn to knit/crochet; get involved once more or work from home. We do not actively recruit but welcome all newcomers.
3. *2015 Annual Budget:* None. We mainly rely on donations of yarn, etc. to do our work.

Accomplishments: For the year 2015, we have donated more than 170 items, about 25 christening blankets, lap robes, shawls, scarves, mittens, hats, etc. to our church family as well as different organizations. Organizations we have donated to include NICU, INOVA, Northern Virginia Family Services, Special Olympics Hockey Association, Knitting for Neighbors, Soldiers' Angels, among others.

Planned Initiatives: Our plans for this year continue to follow through with baptism blankets, shawls, lap robes; hats, mittens and scarves for the annual mitten tree; individuals within our church that request items for friends, neighbors, etc; organizations as listed above and groups that need items we can contribute. Also we would love to help clean up attic area.

Point of Contact:

Lorna Moran Roblor47@verizon.net 703-476-1138

Stewardship of Creation

Mission: Educate parish in better even better stewards of God's amazing creation.

Resources and Organization:

1. *Ministry Chair:* Wm. Craig Dubishar
2. *Number of members:* Everyone is a steward of God's creation. Active members: Two (Matt Schumann and Wm. Craig Dubishar).
3. *2015 Annual Budget:* None needed. Just time to clear out the recycling in the corner and white paper in the main office. Ideas are most welcome!

Accomplishments: Need help in re-instituting the weekly updates in the Sunday bulletin and stories for the monthly newsletter.

Planned Initiatives: Re-instituting the weekly updates in the Sunday bulletin and stories for the monthly newsletter.

Point of Contact:

Wm. Craig Dubishar. Wcdubi@gmail.com. Call or text at 703.850.1751.

Stewardship Ministry

Mission: The mission of the Stewardship Committee is to support the mission of St. Timothy's.

Resources and Organization:

1. *Ministry Chair:* - Stephanie Kenis, 2 years as Chair and Vestry Liaison
2. *Number of members:* The number of members varies due to other obligations. Consistent members are Kathy Lombard, Donna Marie Barrett, Bob Kimmel, and Bob Henry. Matt Schumann and Alyson Showalter also participated in many meetings and decisions. Help with the campaign came from Nikki O'Malley, Elaine Horsefield, Bob Kimmel and Sean Kenis. Many others attended the Monday night dinner and helped in making phone calls to the congregation. Additional members are needed and a chair person, other than a vestry member would be great!
3. *2015 Annual Budget:* The budget was \$750. A donation of \$1000 towards the Consecration lunch was made by a member. \$700 from the Service Committee was used for the Consecration lunch. In kind donations include: \$350 fee for Herndon Festival, \$275 for St. Timothy's T-shirts, \$90 printing of RSVP cards, and \$325 for the dinner prior to Consecration Sunday.

Accomplishments: We implemented a new program for the Stewardship drive called 'New Consecration Sunday.' It involved a step by step procedure that Father Mark had used previously with success. Father Mark, Kevin, Nikki O'Malley and I worked through the program and adhered to the dates and correspondence per the guide. Elaine Horsefield, Sean Kenis, and Bob Kimmel gave personal statements during announcements for three consecutive Sundays which had a great impact on the congregation. Thanks to Chris Brock and his group for setting up Henry Hall for the luncheon on Consecration Sunday. We had the luncheon catered by Olive Garden and had well over 160 RSVP's from the congregation.

As of December 15, these were the latest figures:

- 149 pledge cards received
 - 49 of those pledging did not pledge last year
 - 61 of those pledging increased over 2015
 - 27 of those pledging kept the same level
 - 11 of those pledging lowered their pledge from 2015
- The average unweighted increase was 16%
- The average increase in giving per giver who pledged in both years (99) was \$124
- Total pledged in 2015 = \$492,261 (129)
- Total pledged in 2016 = \$494,614 (148) This does NOT include any amounts received at the end of December.
- There were two departures and one reduction in 2016 (otherwise \$532,000)!

Planned Initiatives: We plan to follow the Consecration Sunday program that was followed in 2016. Continued publication of the giving amount and expenses in the weekly church bulletin brings awareness to where St. Timothy's is financially.

Point of Contact: Stephanie Kenis, 703-850-8104, sckenis@gmail.com.

Volunteer Coordination and Support Ministry (VoCoSuM)

Mission: VoCoSuM assists parishioners with connecting to meaningful ministry, and supports ministries in obtaining assistance (one-time and recurring volunteer tasks). Helps promote volunteer involvement for “smaller task” needs within the parish.

Resources and Organization:

1. ***Ministry Chair:*** VoCoSuM currently does not have a chair. Jeanne Bennett facilitates the Vestry Retreat and the twice yearly Vestry Ministry Leader Meeting; Shon Beury heads up the Calendar Summit twice a year and Nikki O'Malley maintains the STAR (Small Tasks are Rewarding) database. O'Malley also serves as the conduit between VoCoSuM and other ministries that require STAR assistance.

2. ***Number of members:*** VoCoSuM currently has six active members who generally attend the meetings. . However, there are about 75 STARs in the database that do not attend meetings but may be available to actively participate when a ministry has a need.

Note: VoCoSuM is currently a ministry without a Captain. That being said—it appears that all tasks have been completed in 2015. Shon Beury leads the Calendar Summit twice a year, Jeanne Bennett facilitates the yearly Vestry Retreat and the twice-yearly Vestry Minister Meeting (to which all VoCoSuM members have donated breakfast foodstuffs). Lael Lyons has graciously provided meeting notes whenever we have had a VoCoSuM meeting. Finally, all of the VoCoSuM members stepped up to make Volunteer Sunday a success.

The previous VoCoSuM chairs have needed to step down and it has caused a leadership void in the VoCoSuM Ministry. It's understandable that ANY Ministry leadership will not stay in the position indefinitely. In January 2016, Nikki O'Malley will send an email to the STARS to see if any of the current participants would like to take a more active role in VoCoSuM.

3. *2015 Annual Budget:* The Vestry approved budget was \$400.

Accomplishments: The 2015 Vestry Meeting, the two Calendar Summits, the two Vestry Ministry Leader meetings, and Volunteer Sunday. Finally, the STARS provided assistance, when requested, with Fr. Brad's retirement party, funerals, and finally the mailings for Consecration Sunday. These tasks were totally in support of the mission of VoCoSuM, which helps to promote volunteer involvement for "smaller task" needs within the parish.

Planned Initiatives:

- Vestry Retreat
- Calendar Summits (2)
- Vestry Ministry Leadership Meetings (2)
- 2016 Volunteer Sunday
- Whatever Ministry needs are asked of STARS

Point of Contact: There currently is not a Point of Contact for VoCoSuM. As the maintainer of the STAR Database, Nikki O'Malley nikki.omalley@gmail.com will serve as VoCoSuM's temporary Point of Contact.

