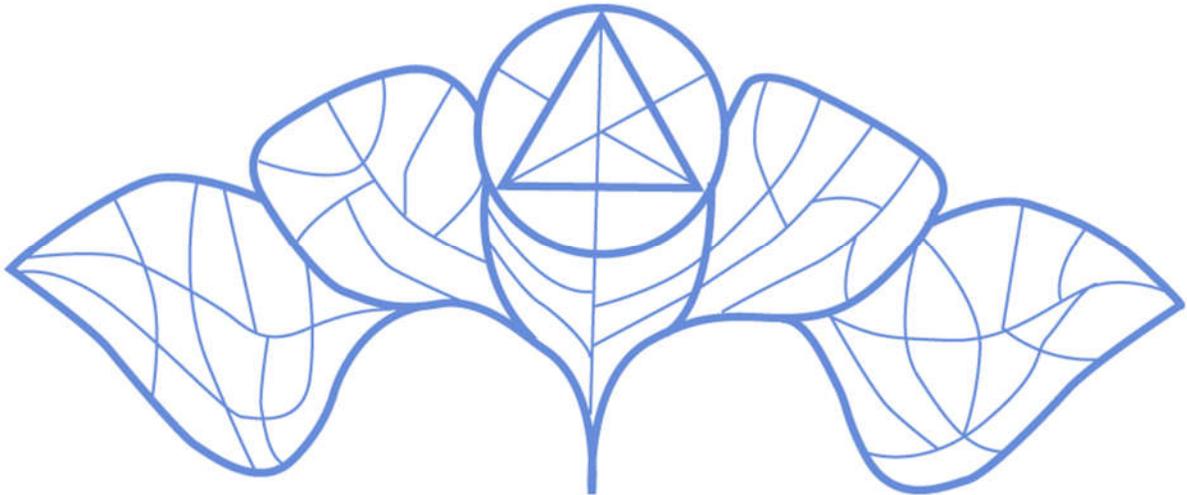


St. Timothy's Episcopal  
Church  
2016 Annual Report



*As people of God we joyfully worship God,  
spread the Word of God's love, treasure all people,  
and serve others everywhere in the name of Jesus Christ.  
Therefore with God's help, we open our doors to everyone,  
open our hearts in worship, open our eyes to the Spirit's gifts,  
and open our arms to embrace God's work.*

**ST. TIMOTHY'S EPISCOPAL CHURCH**

432 Van Buren Street, Herndon, Virginia 20170-5199

office: 703-437-3790

web: [www.saint-timothys.org](http://www.saint-timothys.org)

email: [office@saint-timothys.org](mailto:office@saint-timothys.org)

Trustees

Tom McLenigan 703-758-9104

Keith Sinclair 703-437-4713

Dan "Deke" Smith 703-481-9572

2016 Annual Report  
Prepared by Robert S. Henry, Senior Warden

# Contents

## Contents

Clergy & Professional Staff.....	4
Vestry Members.....	5
Vestry Officers.....	5
Rector's Report .....	6
Senior Warden's Report.....	8
Altar Guild .....	10
Buildings & Grounds .....	11
Christian Education and Youth Ministry .....	12
Christian Education: Adult Faith Formation.....	14
Gifts to Glorify the Lord (GtGtL) Committee.....	15
Haiti Ministry.....	17
Hospitality Ministry.....	19
Lakota Ministry .....	19
Open Arms .....	20
Photography Ministry .....	21
Service Ministry.....	21
Stewardship of Creation .....	23
Stewardship Ministry .....	23
Volunteer Coordination and Support Ministry (VoCoSuM).....	25

## Clergy & Professional Staff

Bridge Interim Rector: The Rev. Anne Turner  
Office: 703-437-3790 x 12  
[annet@saint-timothys.org](mailto:annet@saint-timothys.org)

Director of Parish Operations: Kevin Hamilton  
Office: 703-437-3790 x 10  
[kevinh@saint-timothys.org](mailto:kevinh@saint-timothys.org)

Interim Musician: Roger Long  
Office: 703-437-3790 x 16  
[Longr158@hotmail.com](mailto:Longr158@hotmail.com)

Director of Children and Youth Ministries: Christine Hoyle  
Office: 703-437-3790 x17  
[christineh@saint-timothys.org](mailto:christineh@saint-timothys.org)

Pre-School Director: Monica Despins  
Office: 703-437-4767

Nursery Attendants:  
Alba Padilla & Maria Pariona

## Vestry Members

<b>Name</b>	<b>Term Exp</b>	<b>Liaison to</b>	<b>E-Mail</b>	<b>Phone</b>
Robert Henry	2017	Senior Warden	<a href="mailto:Rsh27892@gmail.com">Rsh27892@gmail.com</a>	571-235-9466
Larry Grantham	2017	Service	<a href="mailto:Lbgrantham1@verizon.net">Lbgrantham1@verizon.net</a>	703-450-4941
Stephanie Kenis	2017	Communications	<a href="mailto:Stephanie.kenis@verizon.net">Stephanie.kenis@verizon.net</a>	703-850-8104
Bob Kimmel	2017	Latino	<a href="mailto:Rkimmel818@verizon.net">Rkimmel818@verizon.net</a>	703-437-3157
Vilma Lemus Majano	2018	Hospitality/Open Arms	<a href="mailto:Lemusvilma3@gmail.com">Lemusvilma3@gmail.com</a>	240-299-5522
Hal Hallett	2018	Buildings and Grounds	<a href="mailto:Hal.hallett@verizon.net">Hal.hallett@verizon.net</a>	703-793-5219
Genevieve Zetlan	2018	Jr. Warden (Ad Hoc)	<a href="mailto:gzetlan@gmail.com">gzetlan@gmail.com</a>	703-456-7340
Susy Nixon	2019	Worship/Music	<a href="mailto:senixon@verizon.net">senixon@verizon.net</a>	703-437-0370
Hollis Colie	2019	Youth/CE	<a href="mailto:hollis211@aol.com">hollis211@aol.com</a>	703-787-0272
Bill Outerbridge	2019	Stewardship	<a href="mailto:outerbridge@aol.com">outerbridge@aol.com</a>	703-860-8537
Duane Hartge	2019	Finance	<a href="mailto:duane.hartge@gmail.com">duane.hartge@gmail.com</a>	703-318-8292
Eugene Nkomba	2019	VoCoSuM	<a href="mailto:nkomba@gmail.com">nkomba@gmail.com</a>	703-715-8667

## Vestry Officers

**Treasurer:**

Jean Shepherd  
 703-963-6246  
[jbshep78@gmail.com](mailto:jbshep78@gmail.com)

**Registrar:**

Rose Berberich  
 703-471-4988  
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## Rector's Report

*For just as the body is one and has many members, and all the members of the body, though many, are one body, so it is with Christ. For in the one Spirit we were all baptized into one body—Jews or Greeks, slaves or free—and we were all made to drink of one Spirit.*

*Now you are the body of Christ and individually members of it.*

I begin my report with this scripture because I am aware that this particular manifestation of Christ's Body here at Saint Timothy's is so diverse. I have been here less than two months, but I have already seen something of the tremendous breadth in this congregation. There are people who love singing and people who love lively conversation and people who love silence. There are people who have been here their whole lives and others who are relatively new. There are hands and feet and stomachs and all the rest.

And this has been a hard year for this body. I was not present for much of the time, but I have heard about some of the challenges, and seen evidence of others.

- The organ, out for repairs, is still being repaired.
- With Father Moronta's departure for New York, the Saturday evening service in Spanish has no permanent liturgical leadership.
- With the change from Mark, your interim rector, to me, your bridge interim (or "interim interim," as I think of myself), as well as changes of musical leadership, there is a sense of discontinuity in leadership.

But I am very aware that each of these challenges also shows an opportunity. Some of you may have seen me during the week early in the morning, when I sometimes come in wearing my gym clothes, and you know that I like to lift weights. One of the realities is that the body is strengthened by challenging it. And so I hope it is true here, too. Because each of these challenges that I named also shows me a strength of this community:

- In the absence of an organ, we are discovering the beauty of the piano, the creativity of the choir, and the possibilities of our worship space as renovations continue to make it a bit more beautiful at each step. When the organ returns in 2017, it will be one of many tools that this community has for glorifying the Lord.
- On Saturday evenings, the resiliency of the community has been evident, as leaders among our Spanish speakers have stepped forward to assume responsibility for worship. Together with Bill Baker, a seminary student who has agreed to preach each week this spring, they will assure continued worship in the language of the people who come seeking God. With my help, Eucharist will still be offered periodically; evening prayer will be offered on weeks that a priest cannot be present. I hope that the vestry will take

up the issue of the long-term sustainability of the Saturday evening service at its retreat later this month.

- As clergy and staff change, the strength of lay leadership here becomes all the more evident. Your vestry has put in a tremendous amount of work this year to ensure institutional stability. And your rector search committee has done extraordinary work to prepare a portfolio and ready themselves to receive applications in the coming months. When a permanent rector is hired, that person will find him or her self with able and experienced partners in ministry.

These are all great blessings. This community has great strengths within it, and I believe it has the capacity to thrive.

To do so, however, I encourage you to treat one another like the body of Christ. In this time of transition, it is all the more important to model the kind of behavior to which Paul exhorts us. We have to remember that we need each other. And, because we need each other, we have to treat each other with care.

Communication is especially important right now—direct, honest, and loving communication. If something is not clear about a vestry action, ask someone on the vestry. If you are wondering something about the rector search, ask someone on the search committee. If you have a complaint about way worship is conducted, talk to me, or talk to Roger. It can be really hard to confront someone directly if you have something difficult to say. Honestly, it's been that way for 2,000 years of Christian community. But direct, loving, and honest communication is vitally important if this parish is to remain healthy.

And mutual respect is so important, too. Each person is in this room now because he or she loves this community and loves the God who brought it together. As a friend once told me, we do not always have to like one another, but we do have to love one another.

This is what the body does. We love one another, so that we can go out and love the rest of the world.

It is an exciting year ahead, and I have great hopes for us together in it.

The Reverend Anne Turner  
Bridge Interim Rector

## Senior Warden's Report

In January 2016, we met together and discussed all the changes that occurred in 2015. There were many. I think if we were to poll the congregation, we all would have gladly expected 2016 to be much better, if not a great year. There is no doubt I and everyone in the room on January 10<sup>th</sup> wanted – both here and around the world – for 2016 to be a great year.

At the highest summary level, across many issues including those beyond our immediate surroundings, I would think it hard to find anyone that thought 2016 was a consistently great year. Here at Saint Timothy's we wanted many things. We wanted our organ back. We wanted a rich and robust music program. We wanted a permanent rector. And there was more, much more – and that was just we wanted in January!

As children of God, at a surface level we didn't get what we wanted. Or did we? I can say genuinely that I think we received something better.

The committee working on the organ project persevered. The sanctuary was renovated and is transformed in ways the Vestry at times found difficult to envision. Today, it is beautiful and wonderful, ready for the return of the organ.

A large group of dedicated individuals came together and formed the Music Discernment Committee. In a very disciplined and methodical effort, in a few months they researched and produced a plan for the ministry of Music for our worship life at Saint Timothy's.

In February, the Vestry selected the initial group of volunteers and by April fully instituted the Rector Search Committee. I will note here and add that we all wanted it much sooner. Since then, the Committee has reached out to the congregation, embraced their work, and have gone above and beyond to produce the Portfolio that will be published for prospective candidates for the rector position to see. The Vestry and the committee really wanted that to be complete in December. I am happy to report that it was approved by the Vestry yesterday afternoon and submitted in final form to the Diocese in a couple hours shortly thereafter!

So, I think with God there are no coincidences. I think these events are consistent and are meant to convey something truly important. 2016 was a year of preparation. I really wanted to have a better message. I, and I think most if not all of us, really wanted it to be a year of completion. In review, it is clear to me today that received a year of preparation, which is the best answer following a year characterized by great transition.

I am proud of the work that the vestry and its committees have persevered to accomplish. We are blessed to have the incredible gifts of Pastor Anne with us as we enter 2017, and I look forward to seeing all the great things that God wants for Saint Timothy's. As we think about all the things

we want, I recommend to you the daily prayer we say every Sunday for the want that His will be done.

Thank you and God bless us all!

Robert S. Henry  
Senior Warden

# Ministry Reports

## Altar Guild

**Mission:** We joyfully choose to serve God and the community of St. Timothy's as an Altar Guild. Through God's call, we are strengthened, nurtured, and enlightened to ensure that God's house is in order, beautiful, clean and prepared for worship. Through fellowship, we strive to set an example of reverence, love, and respect for the Sacrament as we enhance our spiritual growth. With everyone's prayers, support, talent, and creativity, we will succeed in this mission. Altar Guild duties include care and preparation for Eucharist and all vessels and vestments used in worship. The Altar Guild prepares and decorates the Sanctuary (and Narthex) for Easter and Christmas.

### **Resources and Organization:**

1. *Leadership:* Altar Guild Board

- Mary McLenigan, Special Events and Flower Lead
- Carol Sinclair, Worship and Communications Lead
- Kerrie Wilson, Scheduling, Budget and Training Lead

2. *Number of members:* The Altar Guild is actively recruiting for new members to join this special ministry. We currently have 4 teams and 16 active members

3. *2016 Annual Budget.* Our budget level was \$1,500 for 2016, which pays for oil, wine, and worship materials such as baptismal candles. We maintain additional funds in the Altar Guild Fund which is built on reserves and parishioner donations for flower dedications. This fund is used to purchase the flowers, linens, altar frontals and refurbishment of vessels and memorials given to the Altar Guild.

### **Accomplishments:**

- In addition to the Guild's weekly duties of preparing the Altar and Sanctuary for Saturday, Sunday, and weekday services, the Altar Guild prepares for special services to include: baptisms, marriages, funerals, and the Bishop's visits for the confirmation and reception of candidates.
- In 2016, the Altar Guild was pleased to support the Rector in preparing and conducting a special Maundy Thursday service in the garden courtyard, and supporting an outdoor Easter Eve Vigil and Baptism.
- The Altar Guild Board would like to thank Sandy Wright who served as the Altar Guild Coordinator for many years and who continues to provide guidance and support.

**Planned Initiatives:**

In 2017, the Altar Guild will complete significant renovations to the Sacristy, timed in conjunction with the GtGtL and Sanctuary renovations. We are grateful for the talent and contributions of Jean Lammers and Marty Brady for their special guidance and support in the design and renovations of the Sacristy. This will be the first major renovation since the sanctuary was dedicated.

**Points of Contact**

Mary McLenigan, [mpmhokie@verizon.net](mailto:mpmhokie@verizon.net) or 703-391-2950 / 703-861-9104 (c)

Carol Sinclair, [csinclair83@msn.com](mailto:csinclair83@msn.com) or 703-437-4713 / 703-927-3420 (c)

Kerrie Wilson, [kerriebun@verizon.net](mailto:kerriebun@verizon.net) or 703-628-4876 (c) / 571-323-9571 (w)

## Buildings & Grounds

**Mission:** Building and Grounds is a volunteer organization that maintains and updates the buildings and the 8.5-acre property of Saint Timothy’s. We usually meet on the fourth Saturday of the month at 10 am in the Church’s Narthex. Attendance is not required – just help where you can, as you like, and we will all be better off for it.

**Resources and Organization:**

1. *Ministry Chair:* Sean Brady
2. *Number of members:* Active members – 5
  - a. Andy Hamm
  - b. Robert Kimmel
  - c. Hal Hallett
  - d. Keith Sinclair
  - e. Sean Brady
  - f. Plus many helpful elves

3. *2016 Annual Budget:*

<b>Account</b>	<b>Name</b>	<b>2016 Budget</b>	<b>2017 Budget</b>
5.525.10	Lawn/Snow Expense	\$ 26,000	\$ 26,000
5.525.11	Maintenance & Repair Expense	\$ 20,000	\$ 20,000
5.525.20	Property/Liability Insurance Expense	\$ 15,000	\$ 15,000
5.525.30	Trash Service Expense	\$ 1,700	\$ 1,700
5.525.31	Utilities - Electric	\$ 33,000	\$ 33,000
5.525.32	Utilities - Water	\$ 600	\$ 600
5.525.40	Cleaning Contract Expense	\$ 18,000	\$ 18,000
5.525.41	Custodial Supplies Expense	\$ 3,500	\$ 3,500

### **Accomplishments:**

Building and Grounds working to improve the grounds and facilities for the church, and working to make the building safer for the staff and parishioners. This past year

- Held the Spring cleanup (our hearty thanks to the many parishioners for making this year's clean up a success)
  - Cleaned the sanctuary benches and kneelers, and carpets throughout the building
  - Repaired the driveway and parking lot curbs and grass areas
  - Helped clean up the sanctuary pews,
- Assist the Organ committee in coordinating the activities to improve the sanctuary and to prepare the way for our restored organ
- Arranged for a new HVAC maintenance company, maintained and repaired many of the systems
- Coordinated a new cleaning contractor to service the building facilities
- Replaced many of the sanctuary light bulbs with longer-lived LED bulbs

### **Planned Initiatives:**

Building and Grounds has several initiatives underway that it plans to complete in 2017:

- Upgrade security within Saint Timothy's by replacing the locks with more keyless based solutions and camera additions to help secure the pre-school
- Monitor and coordinate with the town of Herndon government to minimize the Van Buren corridor impacts on church grounds and traffic flows.
- Repair the floor and ceiling in Henry Hall
- Repair the walkway to the outdoor chapel
- Repair the damaged interior doors
- Repair the exterior double doors and the water leak in the above windows

### **Point of Contact:**

If you know of an issue around the church, please submit a request for repair online at <http://www.saint-timothys.org/get-involved/>. Fill out the form and click on the link to submit an issue ticket. You can also contact the ministry chair either through email ([sbrady@brooksideinc.net](mailto:sbrady@brooksideinc.net)) or by phone (703 927 2700), or stop by the monthly B&G meeting with your concern.

## **Christian Education and Youth Ministry**

**Mission:** Provide a variety of learning opportunities for the children and youth of St. Timothy's as well as Youth Group events within, and outside, the St. Timothy's campus.

### **Children's Christian Education Program**

Under the leadership of Christine Hoyle, Director of Children and Youth Ministries, classes are offered to children ages 3 through grade 12. With the dedicated help and creativity of teacher volunteers classes are arranged by:

Godly Play – teaches children ages 3 through second grade the art of using Christian language – parable, sacred story, silence and liturgical action – helping them become aware of God’s presence in their lives. Godly Play is offered during the 10 a.m. worship service and averages 17 children each Sunday.

Spark +, our Christian Education program for children in grades 3-5 – using Spark Rotation the children repeat the same story for 2-3 weeks using various “workshops” from art to drama to science and games. Spark + is offered in conjunction with the 10 a.m. worship service. In addition, a special children’s bulletin is prepared each week by Christine Hoyle. In September 2016 Christine started preparing the bulletin every week rather than monthly since the children enjoy it. Average attendance is 7 to 8 students each Sunday.

re:form – grades 6-7 – the youth watch a funny, short video to introduce them to the lesson and use a book called the “anti-workbook” to draw or write down their thoughts on the lesson.

echo – grades 8-12 – similar to re:form but is geared to older youth.

The Sunday schedule allows “Family Service” on the third Sunday of each month for Spark+ to 12<sup>th</sup> grade students to attend the 10 a.m. service.

Please note that in June 2016 six students graduated from high school and two moved away so numbers have dramatically changed for the senior high group. The Director adjusted classes due to this change making middle school to include 6<sup>th</sup> and 7<sup>th</sup> graders and high school to include 8<sup>th</sup> through 12<sup>th</sup> graders (average class sizes 4-6 in re:form and 4 students in echo).

Confirmation classes were held in the fall and 6 students were confirmed on November 20 by the Rt. Rev. Edwin F. “Ted” Gulick Jr. during the 10 a.m. service.

### Youth Group

Grades 6 through 12 make up our youth group. Activities for 2016 included:

- three fundraisers (two car washes and the pancake supper)
- Trip to LINK to assemble packages of food for the low income individuals/families (and delivery of those packages directly to the recipients)
- Making and delivering sandwiches and snack bags for the Embry Rucker Shelter (Prepared twice in 2016, each time over 120 sandwiches and snack bags were assembled.)
- Half lock-in to fill Easter eggs for the youth-sponsored Easter egg hunt
- Organizing the Easter egg hunt
- Region V gathering for fellowship and to assemble bags with items for teen mothers in Fairfax County
- Handing out flowers to mothers, aunts, grandmothers, etc. on Mother’s Day
- End of year party at Christine Hoyle’s home for graduating seniors
- Week-long Dungannon Mission trip in July
- Half lock-in/White Elephant party in November
- Annual trip to Antietam in December

## Vacation Bible School

Vacation Bible School was held in July with the theme “Surf Shack – Catch the Wave of Gods Amazing Love” with approximately 50 children and 40 youth and adult volunteers. Under the leadership of Christine Hoyle and the many volunteers, this program is successful year after year.

### **Future Initiatives**

The Eucharist class is scheduled for 2017. The class will be held as part of Spark+ at 10 a.m. This is a 10-week course that will end on Youth Sunday with a ceremony and celebration.

Youth group fund raising will allow for the purchase and installation of a flat screen TV and cabinet (with lock) in the upper room. This will be used for Sunday Christian Ed classes and for youth to share in fellowship and some fun gatherings.

A pilgrimage is scheduled in 2018 for high school students. The planning will begin in early 2017 with parents and students.

### **Point of Contact:**

Christine Hoyle, Director of Children and Youth Ministries, [chistineh@saint-timothys.org](mailto:chistineh@saint-timothys.org), 703-437-3790, ext. 17

## Christian Education: Adult Faith Formation

**Mission:** Revitalize the Adult Christian Education Program at St. Timothy’s with offerings that appeal to a broad cross section of our congregation.

### **Accomplishments:**

The classes and study groups included:

Wednesdays 10 to 11 a.m.

Bible Study, discussion facilitated by Nikki O’Malley

Sundays 9 to 10 a.m.

- In the Beginning, a seven-week course about the Book of Genesis taught by Fr. Mark and Rev. Allison Michael
- The Sabbath taught by Taylor Devine and Fr. Mark
- Wisdom in Transition a 3-session Bible study by Fr. Mark and Jane Burkett
- The Story of the Prayer Book
- The History of the Bible taught by Janet Burkett

Sunday 7 to 8 p.m.

- Being the Church: One, Holy, Catholic and Apostolic - four sessions beginning with a simple supper at 6:30 p.m. followed by class from 7 to 8 p.m.

Tuesdays 7:30 to 8:30 p.m. led by Jane Burkett

- I Corinthians
- The Parables of Jesus Christ
- Psalms

Jill Cox led a book discussion on Elie Wiesel’s *Night* to encourage Lenten reflection.

Tim Allen headed a movie series. The series opened with *The Letters*, a story recounting Mother Teresa’s trials and tribulations.

**Point of Contact:**

Hollis Colie, Vestry Liaison, [hollis211@gmail.com](mailto:hollis211@gmail.com), 703-499-7936

## Gifts to Glorify the Lord (GtGtL) Committee

**Mission:** This project began in 2004 on the recommendation of the then outgoing Music Director Dr. John Ackley, and has proceeded with several studies on acoustics and feasibility to address the chronic maintenance and playability issues with St. Timothy’s 1870 J.D.Moore tracker pipe organ.

**Resources and Organization:**

*Ministry Chairs:* Marty Brady & Randy Karn

*Number of members:* Active members – 7 including co-chairs

1. Carmela Condro
2. Elaine Horsfield
3. Jean Lammers
4. Sharon McKenney
5. Paige Williamson

Rev. Anne Turner, Vestry Liaison Susy Nixon and Interim Musician Roger Long also participate in the committee in advisory capacities.

**2016 Budget Data:**

The Gifts to Glorify the Lord fund receives no General Fund monies, but rather separate contributions can be made for the Organ Fund. Most of the funding for the organ restoration and planned sanctuary improvements was collected during the Capital Campaign which ran from 2011-2014. The monies are currently being held in an interest-bearing money market fund.

Balances, as of	11/30/2015	11/30/ 2016
Organ Fund	\$321,510	\$95,758
Remaining for Organ Restoration	\$210,800	\$73,800
Remaining for Sanctuary Improvements	\$110,710	\$21,958

Fully funded aspects of the project:

- Organ renovation & restoration
- Pit modification to raise the organ & organist closer to floor level
- Sanctuary electrical upgrades
- Sanctuary & altar flooring upgrades
- Refreshed and historically accurate organ case & facade finishes
- Interior (glass) doors between the Sanctuary and Narthex
- 10 % Building Project Contingencies.

Future project aspects yet to be funded:

- Revised seating for choir, instrumentalists, ensembles, and other musical worship support
- Extension of the Sanctuary flooring upgrades through the Narthex.

**Project Background:**

- 10/6/14 - The Vestry approved recommendations to renovate St. Timothy's existing pipe organ, replace the sanctuary & altar flooring with a hard surface, upgrade the sanctuary electrical as needed, and restructure the pit, all of which will enhance the acoustics & logistics for inspirational music during worship services for decades to come.
- 11/2/14 (All Saints' Day) – The church signed a contract with organ builder J. Allen Farmer, Inc. (JAFI) of Winston-Salem, NC to restore the JD Moore organ for \$248,000. The committee presented these plans to the congregation at all 3 services.
- February 2015 – The 145-year-old pipe organ was completely disassembled and transported to JAFI's shop location in Winston-Salem, NC.
- March 2015 – Our organ builder suffered a devastating loss of his primary workshop barn to a fire thought to be caused by arson. Our organ was thankfully still in storage.
- April 2015 to Present – Work was continued as feasible on the smaller components of our church's pipe organ both in a smaller shop at JAFI and at A.R.Schopp pipe makers in Ohio.
- November 2015 – JAFI began rebuilding their main workshop barn.
- During all of 2015, the GtGtL team continued weekly communications with the congregation, researched choir seating and sanctuary flooring estimates, and hosted the Holiday Bazaar.

**2016 Accomplishments:**

In May 2016 the Farmers rebuilt workshop was finally completed and they were able to begin moving their restoration processes and tool back into a workable space. Chair M. Brady visited the shop location in June and viewed both the new shop, the smaller barn where some work had been proceeding, and many of the newly refurbished pipes returned from A.R.Schopp's Sons, Inc. Over the summer, the team finalized the selection of a repainted façade for the organ and wood case refinishing. The Vestry approved the team's recommended contractor for pit restructuring and flooring installation.

During August we facilitated moving services for 3 weeks into Henry Hall so that the Sanctuary renovations could be performed. The congregational pews were removed and stored on site. New commercial grade porcelain tiles were installed in a monolithic contemporary pattern compatible with our Sanctuary's design. It was determined that we also had the funds remaining to paint the ceiling and walls of the Sanctuary at a significant savings while the pews were removed. The Vestry approved that additional work which was also performed in August.

Then in early September the pews were re-installed in our primary worship space and in some cases repaired where splits in the wood have occurred over time. New altar carpet was also installed in September.

In the late Fall 2016, the team assisted B&G in running the Holiday Bazaar, which has become a popular community event. B&G plans to continue this annual event to benefit the Reserve Fund in the future. GtGtL also finalized the research for replacement Narthex doors and new altar cushions and kneeler upholstery. The Vestry approved those recommendations and work on those improvements for the Sanctuary is currently underway.

#### **Forward Planning:**

In the first week of December, JAFI informed the committee that the return of our JD Moore organ would be delayed past the end of the year due to unforeseen scheduling issues. Part of that delay was due to the extended permitting procedures the Farmers encountered in their workshop rebuilding, some had to do with a subcontractor's backlog and there was also a technical issue with the wind chest sealing process that required it be done twice to ensure quality seal under wind pressure.

In the coming months, the team will be meeting with John Farmer in person, reviewing status twice a month instead of once a month, and resuming weekly communications with the congregation to keep everyone apprised. The tentative timeframe for the organ's return is now between March and May. Once we have a firm return date, we will be announcing a "welcome home" event for all who wish to assist in bringing the instrument back into our church to be reassembled.

Meanwhile, GtGtL will complete the Narthex door and altar upholstery installs, as well as providing oversight to JAFI on final details of the exterior organ case and façade.

#### **Point of Contact:**

Marty Brady – [ladywayfarer@gmail.com](mailto:ladywayfarer@gmail.com) – 703-915-2943

Randy Karn – [randykarn@cox.net](mailto:randykarn@cox.net) - 703-402-0227

## Haiti Ministry

**Mission:** The St. Timothy's Haiti Ministry supports the children of Chapoteau in the Central Plateau region of Haiti, primarily by pursuing long-term, sustainable improvements in their situation. The Ministry provides an opportunity to serve the poorest in our Hemisphere, fulfilling our baptismal vows to seek and serve Christ in all persons, loving our neighbors as ourselves.

The Haiti Ministry pursues its vision by supporting education and infrastructure improvements in Chapoteau, including (but not limited to) assisting Chapoteau children throughout the entire process of achieving a complete education as well as supporting St. Mathieu's Primary school in Chapoteau.

**Resources:**

1. *Ministry Chair:* Shon Buery (January – June, 2016), Genevieve Zetlan (present)
2. *Number of members:* Craig Dubishar, Natalie Dubishar, Chris Brock, Bob Henry, Carolyn Hamm, Shon Buery, John Druitt, Melanie Peck
3. *2016 Annual Budget* \$500 from the General Fund used to conduct the annual agape campaign, plus fundraising through coffee and wreath sales in the amount of approximately \$1,000 and direct donations from parishioners

**Accomplishments:**

- Funded education for 25 school children in Chapoteau, including books, backpacks and uniforms
- Funded 5 months of teacher salaries at St. Matthieu's school, ensuring the school continues to remain open and operational
- Funded the fourth year of University education for college student Wilpha Pierre
- Conducted a letter and photo exchange between children at St. Timothy's and children at St. Matthieu's
- Funded an expansion of the Chapoteau garden project to 23 acres, including much-needed irrigation during Haiti's third year of drought
- Sent 5 people on a mission trip to Chapoteau and to Cap Hatien to visit the school, the Priest in Charge, and Wisnel Dejardin, and gather information and set priorities for the coming year
- Made a \$1000 donation to former seminarian Wisnel Dejardin for his parish in the northern part of Haiti during the weeks after Hurricane Matthew

**Planned Initiatives:**

- 2017 Mission Trip
- Attendance at the Cange Symposium with partner churches in EDUSC
- 2017 Agape fundraising and visit from Pere Wisnel to St. Timothy's
- Support for 25 children plus four months of teacher's salaries at St. Matthieu's Episcopal School in Chapoteau
- Continued support for college student Wilpha Pierre
- Continued support for the growth of sustainable initiatives like the garden in Chapoteau
- Progress on infrastructure improvements at St. Matthieu's

**Point of Contact:**

Genevieve Zetlan, [gzetlan@gmail.com](mailto:gzetlan@gmail.com), 703-475-9951

## Hospitality Ministry

**Mission:** The Hospitality Ministry provides St Timothy's with a warm welcome to parishioners and newcomers by organizing weekly coffee hours after all services and hosting various event throughout the year.

**Resources and Organization:**

1. *Ministry Chair:* Beth Lumnitzer
2. *Number of Members:* Variable

**Accomplishments:**

Annual Parish Luncheon, Receptions for Seminarians, Bishop's Luncheon, Christmas Eve Dinner, Welcome Back Sunday and other events. We also supply the kitchen for coffee hours and all church events and take care of the water cooler bills.

**Planned Initiatives:**

Organize a group of volunteers to manage church social functions and to reach out to member for assistance and participation. The group would encourage and ask other to be part of the abundant giving.

**Point of Contact:**

Beth Lumnitzer [blumnitzer@yahoo.com](mailto:blumnitzer@yahoo.com) or phone (703 262 0403)  
Costco runner: Pat Rhoads [PatriciaRhoads@aol.com](mailto:PatriciaRhoads@aol.com)

## Lakota Ministry

**Mission:** Our vision is to spiritually and physically support the people of the Pine Ridge Indian Reservation through the sustained commitment of time, talent and treasure. Our mission statement is “with God’s love, we extend our hand to serve the needs of the Lakota, to build friendships, and to foster cultural exchange. With God’s help, we will: volunteer our time and talents, perform work projects agreed upon with the Lakota Community and send a team of representatives from the Ministry on an annual trip to the Pine Ridge Reservation in South Dakota.”

**Resources and Organization:**

1. *Ministry Chair:* Ms. Tina Pinkard currently serves as the ministry chair.
2. *Number of members:* The Lakota Ministry has 12 active members from St. Timothy's. We are open to member from all faiths who are dedicated to helping the people of Pine Ridge. The number of traveling team members has ranged from 5 – 10 individuals over the past 14 years.
3. *2016 Annual Budget:* This year, the Vestry provided \$500 funding for the Lakota Ministry. Members use personal funding and fundraise for the remainder of the costs each year which average \$1,100 per person. The Lakota Ministry hopes St. Timothy’s will be able to provide \$3,000 annually for the mission. Annual funding in this amount will reduce the costs to each team member by 50%, still requiring personal funding. With God’s help, the church will be able to achieve this.

### **Accomplishments:**

This past year, the team spent a week in May with the Lakota people. We were active participants in several religious services to include Eucharist at a senior home, and children's church. We also spent time with several artisans, witnessing their crafts being created as we learned about their lives on the reservation. The Retreat Center, where we stay, is the center of many local activities supporting the people. This year our work projects centered on community sites to support the local residents – a community garden and refreshing the girls and boys club for summer camps. In previous years, we have painted homes, built handicap ramps, repaired roofing and siding and participated in various larger scale building projects.

### **Planned Initiatives:**

The Lakota Ministry will send another team to Pine Ridge in May 2017. The projects and activities for each trip are based upon the needs of the community at that time and as planned by our host at the Pine Ridge Retreat Center. We are excited to experience a new format of work projects which involves working beside the residents along with members of a "job corps" formed from locals interested in supporting their community and learning new skills.

### **Point of Contact:**

For questions or information, please send an email to Tina Pinkard at [mapnbuild@verizon.net](mailto:mapnbuild@verizon.net).

## Open Arms

**Mission:** We welcome all who chose to come to worship at St. Timothy's and especially greet those who may be visiting us or looking for a new church family where they can worship the Lord sincerely and reverently in the company of like-minded people who care about them and their families. This is done in person at the doors of the church, by the delivery of a loaf of bread to new members, by remembrance of birthdays and by hosting events that are times of fellowship for the entire congregation. We intend to spread the good news of God's love for us and to carry out his commandment to love one another as ourselves.

### **Accomplishments:**

- During 2016 Open Arms hosted two successful and happy receptions for newcomers to the church family.
- The Annual Chili Cook-off was held in March with the added attraction of a group of young Irish dancers, two of whom were church members
- In September a successful "Welcome Home Sunday" picnic was held in conjunction with the start of the new Sunday School year and enhanced by a mini petting zoo provided by the Leesburg Zoo.
- Birthday cards continue to be sent to all members of St. Timothy's monthly. Members who have moved away are often contacted with a card or letter and we enjoy seeing them when they visit at holiday times, etc.
- The Greeters and Bread Delivery lists are maintained and activated and there are numerous occasions on which Open Arms members cooperate with other ministry groups to the benefit of all.

**Planned Initiatives:**

A Ministry Fair event with a new format is being planned for 2017 along with a call for all Ministries to participate.

**Point of Contact:**

Jill Cox, [jillcoxva@verizon.net](mailto:jillcoxva@verizon.net), 703-327-5021

## Photography Ministry

**Mission:** Capture the life and times of St. Timothy's parish. Photograph each baptism and provide the family with quality photographs to help make them feel even more welcome at St. Timothy's. Provide photographs for the weekly e-News, Sunday bulletin, and monthly The Word newsletter. Other duties as assigned.

**Resources and Organization:**

1. *Ministry Chair:* Wm. Craig Dubishar
2. *Number of members:* Paige Williamson helps out when she can and has a real passion for photography.

**Accomplishments:** Making families feel really welcome with the baptism photos. Also, photographed one very small wedding at the outdoor altar.

**Planned Initiatives:** For 2017, the Photography Ministry is supporting the update to the church directory.

**Point of Contact:**

Wm. Craig Dubishar: [Wcdubi@gmail.com](mailto:Wcdubi@gmail.com). Call or text at 703.850.1751.

Paige Williamson: [paige\\_williamson@me.com](mailto:paige_williamson@me.com)

## Service Ministry

**Mission:** The St. Timothy's Service Ministry (SM) honors our baptismal covenant to respect the dignity of every person by exploring opportunities to assist those in need in the name of Jesus Christ. We channel St. Timothy's resources through education, financial campaigns and the collection of goods and services for worthy causes and organizations throughout the world.

**Resources and Organization:**

4. *Ministry Chair:* Carolyn Hamm ([carolynhamm@verizon.net](mailto:carolynhamm@verizon.net)) is the current chair.. She also serves as the SM Treasurer. Amy Hein served as the Chair from January to June, 2016.
5. *Number of members:* There are 11 active members. In addition to Ms. Hamm our membership includes: Shon Beury (representative to LINK Board of Directors (BoD), Bobbe Duquette, Michelle Duquette (Recording Secretary), Larry Grantham (Vestry Liaison), Holly Hartge and Marie Lally (representatives to the Closet BoD), Jill Norcross (representative to Cornerstones BoD), Gerritt Peck (LINK), Diana Wright (Angel Tree), and Katie Mazza (Food Table Ministry).
6. *2016 Annual Budget:* The Ministry received \$5,000 from the General Fund in 2016 which was spent as follows:

Cornerstones	\$2,265.00
HealthWorks of Northern Virginia	\$1,000.00
Helping Hungry Kids, Reston	\$ 500.00
Foundation for Fighting Blindness	\$ 200.00
Angel Tree Gifts	\$ 197.24
<u>School Supplies for Title 1 School</u>	<u>\$ 422.2</u>
Total	\$4,999.48

**Accomplishments:**

- Souper Bowl of Caring: with the assistance of the youth group \$781.61 was collected and disbursed to support hunger needs in the local community.
- SM coordinated the signup of Sunday evening dinners for the Hypothermia Shelter sponsored by Cornerstones during the month of March.
- Lenten Outreach: Collected 500 gently used books for Clearview Elementary School in Herndon. This project supports the Herndon Mayor’s Faith Based Partnership Program to Support Area Schools. The SM also donated over \$400 worth of school supplies to a Title 1 School in Herndon.
- Backpack Collection: In July and August members of the congregation donated 50 backpacks for distribution to Cornerstones clients.
- LINK: SM promoted Stuff A Truck drive on October 2 and collected over 2,000 pounds of food for the LINK pantry, more than any other year. We delivered food to LINK clients in August with three new volunteers stepping up to help with this activity. LINK served over 770 families during the holiday season with food, coats, and toys.
- The Great Harvest Bread Sale: On October 30<sup>th</sup> The Lakota Mission Team and the SM raised \$624 to support their annual mission trip to the Pine ridge Reservation in South Dakota.
- Food Table Ministry: Partnering with the FTM and its chair Katie Mazza, we supported the revamp of this outreach to be of better service to our clients, in line with the recommendations of local agencies such as LINK and Cornerstones. Due to reduced activity further revamping of this ministry will likely occur in 2017.
- Angel Tree: Cornerstones solicited 90 gifts for children in need. Thanks to an outstanding response from our St. Timothy’s family the gifts were delivered to Cornerstones on December 12th. Mittens, gloves, hats and scarves are left on the tree through January 9<sup>th</sup> for delivery to the Embry Rucker Shelter and the Laurel Learning Center.
- The Closet: Several volunteers from St. Timothy’s supported the Closet as they moved to temporary quarters for several months during 2016 while major repairs and renovations took place to their long time facility on Station Street in Old Town Herndon. St. Tim’s provides a steady stream of volunteers throughout the year who support sorting, stocking and sales of donations. In addition to selling affordable clothing and household items The Closet gives financial support to those in need including scholarship support for secondary school students. The Closet returned to its Station Street location in late December.
- Haiti School and Building Projects: Now in our seventh year of support to St. Mathieu’s school in the small village of Chapoteau, Haiti, a three-week education and fund raising program was conducted in May to inform the congregation of progress at

the school. Working jointly with the newly formed Haiti Ministry, the initiative raised just over \$10,000. The funds are used to support 25 primary school students, one secondary school student and one college student as well as needed repairs and enhancements to the school's physical plant. The SM will continue its management of the Haiti School and Building Funds while the Haiti Ministry team organizes the annual Mission trip and interfaces with various volunteers and staff in the Chapoteau area.

- St. Timothy's Latino Ministry: The SM worked with Clergy and members of the Latino Ministry to apply for a grant from the National Episcopal Church. Part of the grant application was to demonstrate outreach to the local Latino community. The SM also sponsored attendance for one of our Latino parishioners at a leadership conference in August focusing on congregations with emerging dual language and cultural components.

### **Planned Initiatives**

- In 2017 the SM will continue to support and participate in the Souper Bowl of Caring, dinners for local hypothermia shelter, Lenten Outreach, Haiti School Project, Cornerstones backpack drive and Angel Tree project, LINK, The Closet of Greater Herndon, the Mayor's Faith Based Partnership Program and other short-term tasks that may be requested by members of the congregation and clergy.
- The SM plans to meet with the outreach organizations from St. Anne's Episcopal Church in Reston and Epiphany Episcopal Church in Herndon to explore opportunities to work together on projects of mutual interest.

The SM thanks the Vestry for the funds provided to assist the Service Ministry in its many projects. The Ministry meets on the second Monday of each month at 7:00 pm in room B1 and welcomes new members.

### **Point of Contact:**

Carolyn Hamm ([carolynhamm@verizon.net](mailto:carolynhamm@verizon.net)), 703-593-4148, or [service@saint-timothys.org](mailto:service@saint-timothys.org)

## Stewardship of Creation

**Mission:** Educates the parish on environmental issues and environmentally sound practices that honor our charge to care for God's creation.

### **Point of Contact:**

Wm. Craig Dubishar. [Wcdubi@gmail.com](mailto:Wcdubi@gmail.com). Call or text at 703.850.1751.

## Stewardship Ministry

**Mission:** The mission of the Stewardship Committee is to encourage parishioners to be involved in the mission of St. Timothy's.

### **Resources and Organization:**

1. Ministry Co-Chairs: John Nixon and Jane Burkett

2. Number of members: Allison Dodd, Timothy Nixon, Bill Outerbridge, Alyson Showalter. Stephanie Kunis and Jean Shepherd also attended some meetings and provided helpful advice. Duncan Hutcheon and Jill Cox helped with writing thank you notes. Kevin Hamilton, Kathy Froemming, and Nikki O'Malley helped with the mailings

3. 2016 Annual Budget: The Stewardship budget was originally \$1900 and reduced to \$500 as the only expenses were the two mailings and the lettering above the entrances to the sanctuary and Henry Hall.

**Accomplishments:**

The committee wanted to keep the campaign positive and low-pressure, focusing on gratitude and increasing involvement in St. Timothy's with time, talent, and treasure. We implemented a new program for the Stewardship drive provided by the Diocese of Virginia called "Walk in Love" whose focus matched the committee's desired approach. Materials from the diocese provided the theme for this year's campaign, as well as sample letters, cards, and a schedule. John, Jane, and Duncan composed new letters appropriate for St. Timothy's. John Nixon, Allison Showalter, Natalie Dubishar, Catherine Lamb, and Bob Henry gave personal statements during announcements for five consecutive Sundays which had a great impact on the congregation.

Keeping with the theme of gratitude, the committee also sponsored a potluck supper on October 9 in which everyone shared what they appreciated about St. Tim's. The supper was well attended.

As of 31 December, these are the latest figures:

- 117 pledge cards received
- 18 of those pledging did not pledge last year
- 57 of those pledging increased over 2016
- 21 of those pledging kept the same level
- 21 of those pledging lowered their pledge from 2016
- The average increase who pledged in 2016 and 2017 was 2.4%
- Total pledged in 2016 = \$494,614 (148)
- Total pledged in 2017 = \$441,780 (117)

**Planned Initiatives:**

We plan to meet in January to evaluate what went well in 2017 Pledge drive conducted in fall of 2016 and what can be improved. Continued publication of the giving amount and expenses in the weekly church bulletin brings awareness to where St. Timothy's is financially.

**Points of Contact:**

John Nixon: [jrnixon@verizon.net](mailto:jrnixon@verizon.net);

Jane Burkett: 786-475-5903, [jane.burkett@gmail.com](mailto:jane.burkett@gmail.com).

## Volunteer Coordination and Support Ministry (VoCoSuM)

**Mission:** VoCoSuM assists parishioners with connecting to meaningful ministry, and supports ministries in obtaining assistance (one-time and recurring volunteer tasks). Helps promote volunteer involvement for “smaller task” needs within the parish.

### **Resources and Organization:**

7. *Ministry Chair:* **VoCoSuM currently does not have a chair.** During 2016 the Vestry Minister Leader Meeting with the Calendar Summit were combined and meet 3 times per year. Jeanne Bennett facilitates the Vestry Retreat and the Vestry Ministry Liaison Meeting; Shon Beury heads up the Calendar Summit three times a year. Nikki O’Malley maintains the STAR (Small Tasks are Rewarding) database. O’Malley also serves as the conduit between VoCoSuM and other ministries that require STAR assistance.
8. *Number of members:* VoCoSuM currently has three active members—that attend meetings. However, there are over 80 STARS in the database that do not generally attend meetings but may be available to actively participate when a ministry has a need.
9. As mentioned previously, in 2016 the Vestry Minister Leader Meeting was combined with the Calendar Summit and there are 2-3 meetings per year. Shon Beury leads the Calendar Summit portion of the combined meeting while Jeanne Bennett facilitates the Vestry Minister Meeting (to which all VoCoSuM members have donated breakfast foodstuffs). Jeanne Bennett facilitates the yearly Vestry Retreat as well.
10. Finally, all of the VoCoSuM members (including STARS) stepped up to make the fifth Sunday coffee hours and Volunteer Sunday a success.
11. The previous VoCoSuM chairs have needed to step down and it has caused a leadership void in the VoCoSuM Ministry. It’s understandable that ANY Ministry leadership will not stay in the position indefinitely. Sadly, a January email O’Malley sent to the STARS to see if any of the current participants would like to take a more active role in VoCoSuM did not provide a replacement.
12. *2016 Annual Budget:* The Vestry approved budget was \$400.

### **Accomplishments:**

- The 2016 Vestry Retreat Meeting.
- There were three Calendar Summits, and three Vestry Ministry Leader meetings—two of which were combined meetings.
- Volunteer Sunday.
- Finally, the STARS provided assistance, **whenever requested**, with funerals, and they provided foodstuffs for the coffee hours on the fifth Sunday. These tasks were totally in support of the mission of VoCoSuM, which helps to promote volunteer involvement for “smaller task” needs within the parish.

### **Planned Initiatives:**

- Vestry Retreat
- Vestry Ministry Leadership Meetings /Calendar Summits(3)
- 2017 Volunteer Sunday (April 23, 2017)
- Whatever Ministry needs are asked of STARS—for example, fifth Sunday coffee hours.

**Point of Contact:**

**There currently is not a Point of Contact for VoCoSuM.** As the maintainer of the STAR Database, Nikki O'Malley [nikki.omalley@gmail.com](mailto:nikki.omalley@gmail.com) serves as VoCoSuM's temporary Point of Contact.

