

**ST. TIMOTHY'S EPISCOPAL CHURCH
MINUTES OF THE VESTRY MEETING
August 26, 2025**

Present: Rick Wilson (Senior Warden), Rob Huizar (Junior Warden), Midori Yanagihara, Johnny Ellis, John McGrath, Emily Litz, Vilma Lemus, Matt Schumann, Wanda Rixon, Varun Lal (Alternate), Charles Cowherd (Rector), Duane Hartge (Treasurer) and Rose Berberich (Registrar).

The meeting opened at 7:00 p.m. (on Zoom) with a prayer led by Charles.

Minutes. The Minutes of the July 22, 2025 regular meeting having been reviewed,

MOTION: To approve the Minutes of the July 22, 2025 regular meeting.
Seconded and carried.

Treasurer's Report. Duane presented the Treasurer's Report for the period ended July 2025. P&I is 100% of budget (101% year to date), and expenses are 89% of budget (101% year to date). He reported that there is \$18,116.95 in the General Fund and Vestry approval is needed to transfer it to the Endowment Fund. After discussion,

MOTION: To transfer the sum of \$18,116.95 from the General Fund to the Endowment Fund.
Seconded and carried.

MOTION: To approve the Treasurer's Report for the period ended July 2025.
Seconded and carried.

Finance Committee. Charles reported on the most recent Finance Committee meeting. He reported that we need to inventory our valuable tangible assets and that the 2023 Audit Report is ready for submission to the Diocese upon approval of the Vestry.

MOTION: To approve the 2023 Audit Report.
Seconded and carried.

Stewardship. Charles reported.

Social Justice Proposal. Charles reported that we are waiting for the VTS professor who will lead the retreat to provide his available dates.

Latino Ministry. Vilma and Charles reported that the picnic was a success and that Philene and her husband are taking Spanish classes at GMU at their own expense.

Associate Rector Search. Charles reported that he is meeting with a candidate on August 27.

Mike Maser's Car. Charles reported that the vehicle has been removed from church property.

Rector's Report. Charles reported on Community Engagement.

Shrine Mont Retreat. Rob reported that a record number of people have registered for the retreat.

Safeguarding God's Church. Charles reported that, with respect to Keith Pinkard, there have been no reports of abuse from any of the churches involved.

Fr. Brad. Charles reported that he and Donna McGrath are assembling parishioners' memories of Brad to be compiled into an album to be given to the Rundlett family. The Vestry discussed ideas for a fixed, tangible memorial to Brad.

Worship. Charles reported that Danny Wechtenhiser and Rose Berberich have divided Keith Sinclair's Verger responsibilities among them during Keith's illness.

Van Buren Street Sign. The sign continues to lean and has not been set right by the installer. Charles reported that Dave Dopsovic wrote a letter on his law firm's letterhead to the company that erected the sign in an attempt to motivate the company to fulfill its obligations with respect to the sign.

HVAC. Rick reported on the progress of obtaining estimates for repair/replacement of the HVAC units.

Doors. An unsolicited estimate of \$84,000 to replace several doors at the church was received.

There being no further business, the meeting adjourned at 8:15 p.m.